



CYPRUS SECURITIES AND EXCHANGE COMMISSION

System for the Register of Express Trusts and Similar Legal Arrangements ('CyTBOR')

User Manual for access to CyTBOR by Credit and Financial Institutions

Date: 05.04.2022

This is an unofficial English text. The official text is in the Greek language.

CONTENTS

1.	Introduction	4
2.	Horizontal Functions.....	5
2.1.	Common Functions in Lists	5
2.2.	User Registration & Subscription Management functions.....	8
2.2.1.	User Registration (Sign Up).....	8
2.2.2.	Payment on Demand.....	14
3.	Access by credit institutions and financial institutions only, in accordance with section 61C (12) (b) of the AML / CFT Law.....	17
3.1.	Menus.....	17
3.2.	Registry Trust Management	21
3.2.1.	Trust Report.....	21
3.3.	Discrepancy Report Management.....	22
3.3.1.	File a Report	22
3.3.2.	Submit Report.....	23
3.3.3.	Cancel Report	23
3.4.	Access Request Management	23
3.4.1.	Submit Request Access	23
3.4.2.	Submit Request for Access (Submit)	25
3.4.3.	Delete Request for Access (Delete)	25

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1. Introduction

This document presents the functions of the System to the end user who has access to CyTBOR as a 'Credit and Financial Institution' in accordance with Article 61C (12) (b) of the Prevention and Suppression of Money Laundering and Terrorist Financing Law of 2007 (188 (I) / 2007) (the 'AML/CFT Law'), as amended.

2. Horizontal Functions

2.1. Common Functions in Lists

From each list of entries¹ the functions presented in the table below are provided. It is noted that the activation of these functions is dynamic, ie whether they will be provided in a specific list (as well as how they are provided) is determined by the App Designer, through the design tools of the platform².

Mode	Button	Description
Quick search		By selecting the button from the list header, the system displays the criteria that can be used for quick search, and the user is asked to specify the search values and comparison operators. These criteria are always combined with an AND condition.
Paging		By selecting the button from the list header, the system displays the record paging options. The user can choose to go to the next or previous page, to the last or the first, as well as to change the number of entries that will be displayed on each page.
Cleaning Filters		By selecting the button from the list header, the list searches for entries without search criteria (filters) or sorting options.
Re-execution		Selecting the button from the list header repeats the record search, and the system displays the recordings again.
Quicksort	-	Clicking on the name of a column in the list sorts the records based on that column, initially in ascending order. Clicking again on the name sorts in descending order.
Advanced Search		Advanced search is enabled by selecting the "Search" function from the options menu right at the top of the list. The system displays on a pop up screen the search criteria that can be applied. The user determines the search values per criterion, the operator with which the search will be applied as well as the way (condition) in which the search criteria (AND - OR) will be combined. Note that for each field type, different comparison operators are provided (eg for a numeric field a "Like" operator that is typically applied to an alphanumeric field cannot be applied)
Advanced Classification		Advanced sorting is enabled by selecting the "Sort" function from the options menu right at the top of the list. The system displays in the pop up screen the fields with which sorting can be applied. The user determines the order of the fields with which the sorting will be applied (with drag & drop) as well as the sorting order (ascending / descending) per field.

Below are indicative screens of the system for the above functions with a red indicator for each function.

¹In case these functions have been activated

²For this reason they may not all be visible in all the application lists of this project

Trusts Registry

Papastratos Alexis

Trusts

Discrepancy Reports

Access Requests

Trusts Registry

Beneficial Ownership Registry ID

Trust Name

Equals to value

Equals to value

Beneficial Ownership Registry ID	Registry Entry Date	Trust Name	Trust Type	Country of Establishment	Registration Date	Governing Law	Termination Date	Controlling Interest	Version No	Trust Version Status	Trust Status	Note	Registration Time	Registered by User	Date of last update by the Trustee
TRUST255	25/10/2021 00:00:00	DOOM	Express Trust	Hungary	08/10/2021	LAW		Yes	1	Finalized - Published	Active		25/10/2021 22:54:23	Ioannou Maria	25/10/2021 22:59:37
TRUST132	14/06/2021 00:00:00	test 4444	Express Trust	Greece	01/06/2021			No	1	Finalized - Published	Suspended	Trustee has not complied with regulations	14/06/2021 18:02:35	Papadopoulos George	14/06/2021 18:59:50
TRUST153	08/07/2021 00:00:00	test	Express Trust	Cyprus		test		No	1	Finalized - Published	Suspended	Trustee has not complied with regulations	25/06/2021 14:51:27	Papadimitrou Andreas	08/07/2021 14:45:15
TRUST251	25/10/2021 00:00:00	test	Express Trust	Austria	01/01/1900	test		No	1	Finalized - Published	Active		25/10/2021 15:27:47	Papadimitrou Andreas	25/10/2021 15:29:11
TRUST265	25/11/2021 00:00:00	APOEL Trust	Express Trust	Cyprus	01/09/2021	Cyprus		No	1	Finalized - Published	Active		18/11/2021 10:55:16	ss	25/11/2021 16:49:30
TRUST271	22/11/2021 00:00:00	NX TRUST	Express Trust	Cyprus	18/11/2021	CYPRUS		Yes	1	Finalized - Published	Active		22/11/2021 12:44:13	semifortuna rocky	22/11/2021 13:06:00
TRUST270	24/11/2021 00:00:00	Andreas1	Express Trust	Cyprus	03/02/2016	Cyprus		No	2	Finalized - Published	Active		25/11/2021 10:18:30	GREGORADES ANDREAS	25/11/2021 16:47:29
TRUST280	23/11/2021 00:00:00	Example 3	Express Trust	Cyprus	14/10/2021	Cyprus		Yes	2	Finalized - Published	Active		07/12/2021 10:33:23	Hedjergoragiu Irene	28/12/2021 10:13:21
TRUST293	29/11/2021 00:00:00	andreas2	Express Trust	Cyprus	01/11/2021	cyprus		Yes	2	Finalized - Published	Active		29/11/2021 11:22:45	GREGORADES ANDREAS	29/11/2021 11:25:07
TRUST295	07/12/2021 00:00:00	gfd	Express Trust	Cyprus	01/11/2021	cyprus		No	1	Finalized - Published	Active		29/11/2021 11:41:36	GREGORADES ANDREAS	07/12/2021 10:15:52
TRUST303	17/12/2021 00:00:00	ioannou maria	Express Trust	Cyprus	01/12/2021	test		No	1	Finalized - Published	Active		17/12/2021 10:30:52	Ioannou Maria	17/12/2021 10:35:26
TRUST263	23/11/2021 00:00:00	Liverpool Trust	Express Trust	Cyprus	01/09/2021	Cyprus	01/01/2039	No	3	Finalized - Published	Active		22/12/2021 15:18:06	ss	22/12/2021 15:20:37
TRUST267	18/11/2021 00:00:00	Example 2	Express Trust	Austria	01/11/2021	Austrian		No	5	Finalized - Published	Active		28/12/2021 10:14:31	Hedjergoragiu Irene	28/12/2021 10:16:23
TRUST309	27/12/2021 00:00:00	test	Express Trust	Cyprus	20/09/2011	Republic of Cyprus		Yes	1	Finalized - Published	Active		27/12/2021 22:29:33	Test Christina	27/12/2021 22:43:23
TRUST262	25/10/2021 00:00:00	test	Express Trust	Cyprus	01/10/2021	Cyprus		No	1	Finalized - Published	Active		25/10/2021 15:27:47	Papadimitrou Andreas	25/10/2021 15:29:11

Quick Search Mode

Trusts Registry

Papastratos Alexia

Trusts

Discrepancy Reports

Access Requests

Trusts Registry

Results: 1 - 18 / 18Page Size: 20

Beneficial Ownership Registry ID	Registry Entry Date	Trust Name	Trust Type	Country of Establishment	Registration Date	Governing Law	Termination Date	Controlling Interest	Version No	Trust Version Status	Trust Status	Note	Registration Time	Registered By User	Date of last update by the Trustee
TRUST255	25/10/2021 00:00:00	DOOM	Express Trust	Hungary	08/10/2021	LAW		Yes	1	Finalized - Published	Active		25/10/2021 22:54:23	Ioannou Maria	25/10/2021 22:59:37
TRUST132	14/06/2021 00:00:00	test 4444	Express Trust	Greece	01/06/2021			No	1	Finalized - Published	Suspended	Trustee has not complied with regulations	14/06/2021 18:02:35	Papadopoulos George	14/06/2021 18:59:50
TRUST153	08/07/2021 00:00:00	test	Express Trust	Cyprus		test		No	1	Finalized - Published	Suspended	Trustee has not complied with regulations	25/06/2021 14:51:27	Papadimitrou Andreas	08/07/2021 14:45:15
TRUST261	25/10/2021 00:00:00	test	Express Trust	Austria	01/01/1900	test		No	1	Finalized - Published	Active		25/10/2021 15:27:47	Papadimitrou Andreas	25/10/2021 15:29:11
TRUST265	25/11/2021 00:00:00	APOEL Trust	Express Trust	Cyprus	01/09/2021	Cyprus		No	1	Finalized - Published	Active		18/11/2021 10:55:16	ss	25/11/2021 16:49:30
TRUST271	22/11/2021 00:00:00	NX TRUST	Express Trust	Cyprus	18/11/2021	CYPRUS		Yes	1	Finalized - Published	Active		22/11/2021 12:44:13	semifortuna rocky	22/11/2021 13:06:00
TRUST270	24/11/2021 00:00:00	Andreas1	Express Trust	Cyprus	03/02/2016	Cyprus		No	2	Finalized - Published	Active		25/11/2021 10:18:30	GREGORADES ANDREAS	25/11/2021 16:47:29
TRUST280	23/11/2021 00:00:00	Example 3	Express Trust	Cyprus	14/10/2021	Cyprus		Yes	2	Finalized - Published	Active		07/12/2021 10:33:23	Hedjergoragiu Irene	28/12/2021 10:13:21
TRUST293	29/11/2021 00:00:00	andreas2	Express Trust	Cyprus	01/11/2021	cyprus		Yes	2	Finalized - Published	Active		29/11/2021 11:22:45	GREGORADES ANDREAS	29/11/2021 11:25:07
TRUST295	07/12/2021 00:00:00	gfd	Express Trust	Cyprus	01/11/2021	cyprus		No	1	Finalized - Published	Active		29/11/2021 11:41:36	GREGORADES ANDREAS	07/12/2021 10:15:52
TRUST303	17/12/2021 00:00:00	ioannou maria	Express Trust	Cyprus	01/12/2021	test		No	1	Finalized - Published	Active		17/12/2021 10:30:52	Ioannou Maria	17/12/2021 10:35:26
TRUST263	23/11/2021 00:00:00	Liverpool Trust	Express Trust	Cyprus	01/09/2021	Cyprus	01/01/2039	No	3	Finalized - Published	Active		22/12/2021 15:18:06	ss	22/12/2021 15:20:37
TRUST267	18/11/2021 00:00:00	Example 2	Express Trust	Austria	01/11/2021	Austrian		No	5	Finalized - Published	Active		28/12/2021 10:14:31	Hedjergoragiu Irene	28/12/2021 10:16:23
TRUST309	27/12/2021 00:00:00	test	Express Trust	Cyprus	20/09/2011	Republic of Cyprus		Yes	1	Finalized - Published	Active		27/12/2021 22:29:33	Test Christina	27/12/2021 22:43:23
TRUST246	25/10/2021 00:00:00	test	Express Trust	Austria	01/01/1900	test		Yes	1	Finalized - Published	Active		25/10/2021 13:14:28	Papadimitrou Andreas	25/10/2021 13:23:37
TRUST148	20/07/2021 00:00:00	Anastasia	Express Trust	Cyprus	13/07/2021	TYEIT		Yes	1	Finalized - Published	Active		20/07/2021 14:51:27	test maria	20/07/2021 14:51:27

Trusts Registry

Results: 1 - 18 / 18Page Size: 20

Paging Mode

The screenshot displays the 'Accessible Trusts List' interface. A search filter dialog box is open, showing the following fields and options:

- Condition:** ☒ And ☐ Or
- Field:** Beneficial Ownership Registry ID **Operator:** Equals to value
- Field:** Trust Name **Operator:** Equals to value

The background table lists the following data:

Beneficial Ownership Registry ID	Trust Name	Trust Type	Country of Establishment	Governing Law	Trust Status	Trust Version Id	Registered at	Registered by	Request ID
TRUST 231	PJ TRUST	Legal Arrangement Similar to Trust	TEST	TEST	Deleted	237	04/15/2021 11:10:42	Ioanna Mita	164
TRUST 159	test 7_7_2021	Express Trust	test	test	Deleted	160	07/07/2021 17:32:13	Papadimitrou Andros	130
TRUST 159	test 7_7_2021	Express Trust	test	test	Deleted	160	07/07/2021 17:32:13	Papadimitrou Andros	149

Advanced Search Filters Defining Function

The screenshot displays the 'Trusts Registry' interface. A sorting dialog box is open, showing the following fields and options:

- Field:** Beneficial Ownership Registry ID **Sort:** Ascending
- Field:** Trust Name **Sort:** Ascending

The background table lists the following data:

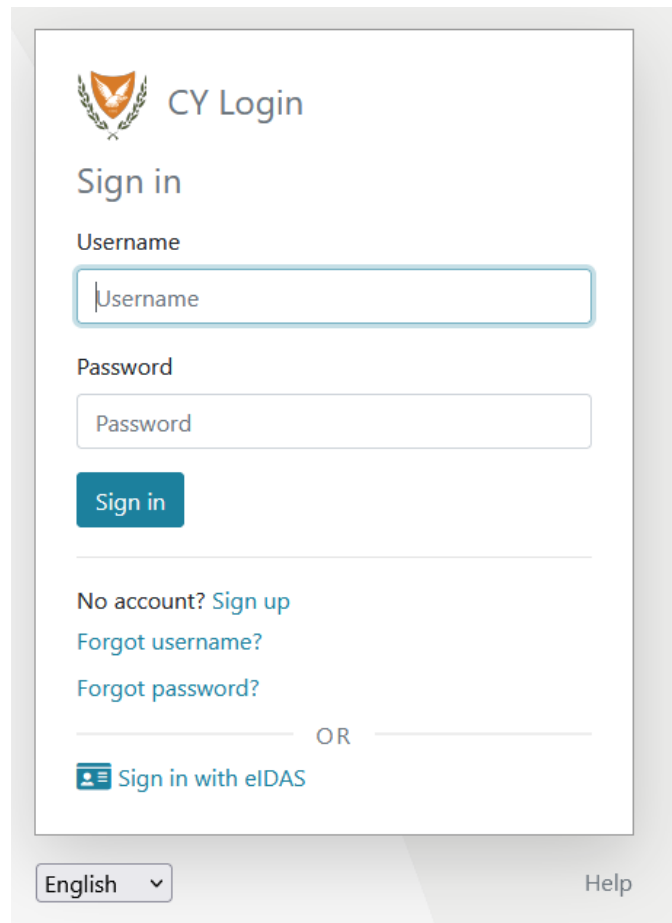
Beneficial Ownership Registry ID	Registry Entry Date	Trust Name	Trust Type	Country of Establishment	Registration Date	Governing Law	Termination Date	Controlling Interest	Version No	Trust Version Status	Trust Status	Note	Registration Time	Registered by User	Trusts At end update by the Trustee
TRUST 255	29/10/2021 00:00:00	EXOM	Express Trust	Hungary	06/10/2021	LAW		Yes	1	Finalized - Published	Active		29/10/2021 22:54:29	Ioanna Mita	29/10/2021 22:59:37
TRUST 132	16/06/2021 00:00:00	test 4444	Express Trust	Greece	01/06/2021			No	1	Finalized - Published	Suspended	Trusts have not completed with registration	16/06/2021 18:02:36	Papadimitrou George	16/06/2021 18:59:50
TRUST 153	06/07/2021 00:00:00	test	Express Trust	Cyprus		test		No	1	Finalized - Published	Suspended	Trusts have not completed with registration	29/06/2021 16:51:27	Papadimitrou Andros	06/07/2021 16:43:15
TRUST 281	29/10/2021 00:00:00	test	Express Trust	Austria	01/01/1900	test		No	1	Finalized - Published	Active		29/10/2021 15:27:47	Papadimitrou Andros	29/10/2021 15:29:11
TRUST 265	29/11/2021 00:00:00	APOL Trust	Express Trust	Cyprus	01/06/2021	Cyprus		No	1	Finalized - Published	Active		18/11/2021 18:05:16	***	29/11/2021 16:49:30
TRUST 271	22/11/2021 00:00:00	NK TRUST	Express Trust	Cyprus				No	1	Finalized - Published	Active		22/11/2021 12:44:13	emilfornas mky	22/11/2021 13:06:00
TRUST 276	24/11/2021 00:00:00	Andrew1	Express Trust	Cyprus				No	2	Finalized - Published	Active		25/11/2021 10:18:50	GREGORADES ANDREAS	25/11/2021 14:47:29
TRUST 280	23/11/2021 00:00:00	Example 3	Express Trust	Cyprus				No	2	Finalized - Published	Active		07/12/2021 10:33:23	Hedigergruhs Irene	28/12/2021 10:13:21
TRUST 293	29/11/2021 00:00:00	andreas2	Express Trust	Cyprus	01/11/2021	Cyprus		Yes	2	Finalized - Published	Active		29/11/2021 11:22:46	GREGORADES ANDREAS	29/11/2021 11:25:07
TRUST 296	07/12/2021 00:00:00	ghl	Express Trust	Cyprus	01/11/2021	Cyprus		No	1	Finalized - Published	Active		29/11/2021 11:41:36	GREGORADES ANDREAS	07/12/2021 10:19:52
TRUST 303	17/12/2021 00:00:00	andreas trust	Express Trust	Cyprus	01/12/2021	test		No	1	Finalized - Published	Active		17/12/2021 10:30:52	Ioanna Mita	17/12/2021 10:36:36
TRUST 263	23/11/2021 00:00:00	Liverpool Trust	Express Trust	Cyprus	01/06/2021	Cyprus	01/01/2029	No	3	Finalized - Published	Active		25/12/2021 15:18:06	***	22/12/2021 15:20:37
TRUST 267	18/11/2021 00:00:00	Example 2	Express Trust	Austria	01/11/2021	Austrian		No	5	Finalized - Published	Active		28/12/2021 10:14:31	Hedigergruhs Irene	28/12/2021 10:16:23
TRUST 309	27/12/2021 00:00:00	test	Express Trust	Cyprus	20/06/2011	Republic of Cyprus		Yes	1	Finalized - Published	Active		27/12/2021 22:29:33	Test Christina	27/12/2021 22:43:33
TRUST 246	29/10/2021 00:00:00	test	Express Trust	Austria	01/01/1900	test		Yes	1	Finalized - Published	Active		29/10/2021 13:14:28	Papadimitrou Andros	29/10/2021 13:23:37
TRUST 168	26/02/2021 00:00:00	Artemisia	Express Trust	Cyprus	13/01/2021	TRUST		Yes	1	Finalized - Published	Active		26/02/2021 18:57:30	test maria	26/02/2021 13:38:56

Advanced Sorting Field Defining Function

2.2. User Registration & Subscription Management functions

2.2.1. User Registration (Sign Up)

The user enters the system address (URL) and the system displays the login screen, where the user selects CY Login as the Digital Authentication service. The system refers the user to the relevant username & password page of CY Login so that he is authenticated.



CY Login Digital Authentication Page

Upon successful authentication, CY Login returns the user to the system, which searches for the user in its database. If it finds it, then it gives access to the relevant applications (depending on its roles), if not, the system displays the user registration page of the platform. After the user provides the necessary information on the relevant forms, the system sends a relevant e-mail to activate the account. Also, if the user has chosen a role that requires the payment of the subscription, the relevant informative e-mail provides a notification for payment of the subscription.

A. User Registration Form (pop up)

Organization: Cyprus Securities & Exchange Commission

Identity Provider: CY Login

Actor:
 Trustee of an express trust or person holding an equivalent position in a legal arrangement similar to trust
 Credit or Financial Institution as Obligated Entity according to the AML/CFT Law [L. 188(I)/2007]
 Competent Authorities and FIU
 Obligated entity according to the AML/CFT Law [L. 188(I)/2007] (excluding Credit & Financial Institutions)

Email:

Language:

Theme:

Username:

Sign Up

Already have an account? Sign in here

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User Registration Form

In the user registration form, the user must fill in the following information:

Field	Description
Organization	The organization (user group) to which the user wishes to register
Identity Provider	The Digital Authentication Service with which it wishes to be authenticated in the system <i>Note: The system displays the Digital Authentication Services to which the selected Organization is registered (Platform Authentication Service or connected LDAP Directories)</i>
Actor	The role in which the user wishes to register in the system <i>Note: The roles that appear in the selection list are those that the specific Organization has defined as directly accessible to external users (Public Actors)</i>
Subscription Policy	If subscription is required for the selected role, the user should select one of the available subscription policies provided by the system for that role (if only one is provided, then the field is not displayed, and is considered preselected by default)
Secondary Actor	The secondary role in which the user wishes to register with the system (field is displayed if such a feature is provided for the primary role)
Secondary Subscription Policy	If subscription is required for the selected sub-role, the user must select one of the available subscription policies provided by the system for the specific (sub-role) (if only one is provided, then the field is not displayed, and is considered preselected by default)

E-mail	The user's email address <i>Note: The above address should be unique to the system for the selected Organization and Digital Authentication Service.</i>
Language	The presentation language of the system screens desired by the user.
Username	The unique ID of the user from Cy Login. The field is locked and cannot be modified.
Person	The detailed details of the registered user (see pop up B below).
Confirmation & Acknowledgment Messages	If required for the role (or roles) requested by the registered user to confirm or accept some data, similar messages are displayed in the form of a check box.

Public roles available in the system (for external user):

Code	Name
C_NATURAL_LEGAL	Natural or legal person that can demonstrate a legitimate interest [Section 61C (12) (c) of the AML / CFT Law] or Natural or Legal Person on the basis of section 61C (12) (d) of the AML / CFT Law, other than Trustee or Obligated Entity.
C_OBLIGED_BANK	Credit or Financial Institution as an Obligated Entity according to section 2A of the AML / CFT Law
C_TRUSTEE	Trustee of an express trust or person holding an equivalent position in a legal arrangement similar to trust
C_OBLIGED	Obligated Entity according to section 2A the AML / CFT Law (excluding Credit & Financial Institutions)
C_COMPETENT	Authorities / FIU, as per section 61C (12) (a) of the AML / CFT Law

B. Natural Person Form (pop up)

User Details X

Register User

User Details

First Name: Mandatory field

Surname: Mandatory field

Contact Phone: Mandatory field

Work E-mail: Mandatory field

I wish to register and act on behalf of a Legal Entity: ☒ Yes ☐ No

Obligated Entity Type: Mandatory field

Legal Entity Section

Full Legal Name: Mandatory field

We confirm that we are obliged entities according to the AML/CFT Law (L. 1831/2017) and the records of sensitive the Data are also related to the...

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Individual Data Entry Form

Personal Details

Register Person

Personal Details

First Name:

Surname:

Work E-mail:

Obligated Entity Type:

Legal Entity Section

Full Legal Name: CBS IT SYSTEMS CYPRUS LIMITED

Registration Number: HC263068

Country of Registration: Cyprus

City:

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documents or forms, or the withholding of material information, in addition to constituting a violation subject to an administrative fine not exceeding five hundred thousand euro (€500,000) and, in case of repetition of the violation, an administrative fine not exceeding one million euro (€1,000,000), is also a criminal offence

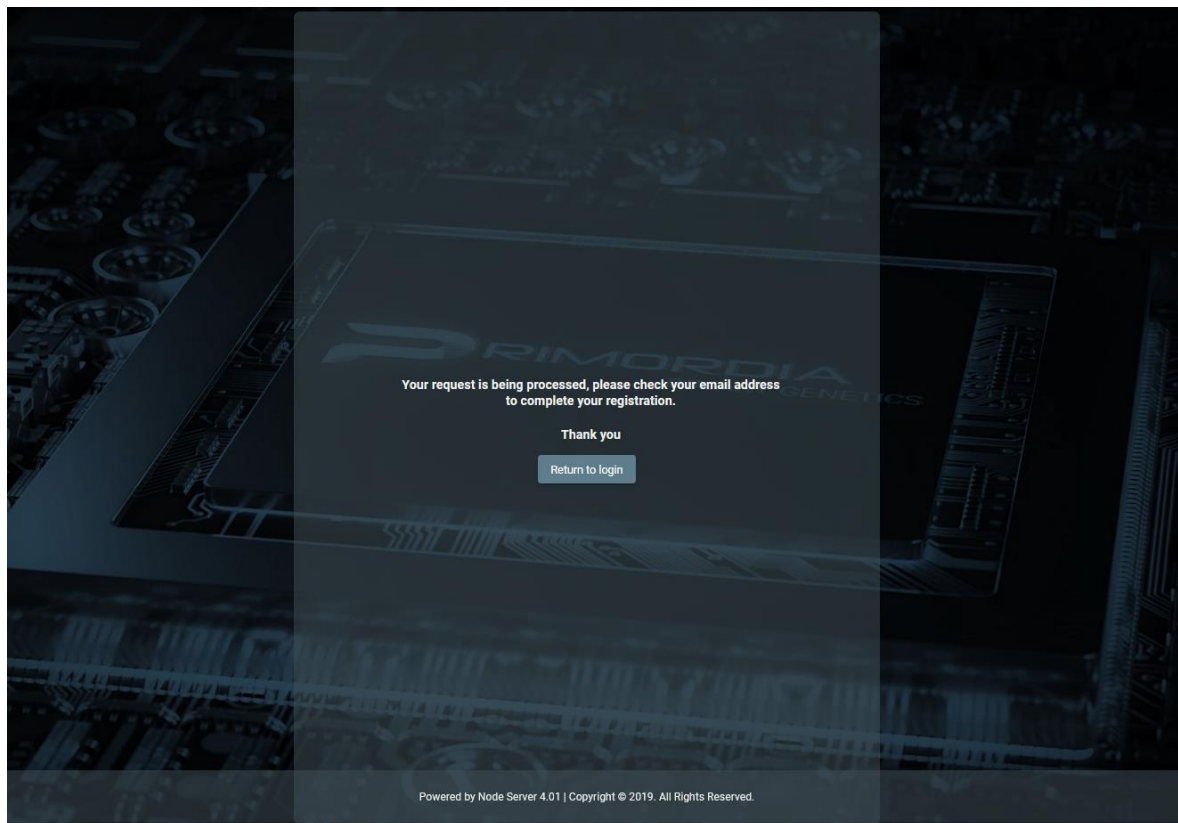
Powered by Node Server 4.01 | Copyright © 2019. All Rights Reserved.

In the Natural Person registration form the user must fill in the following information:

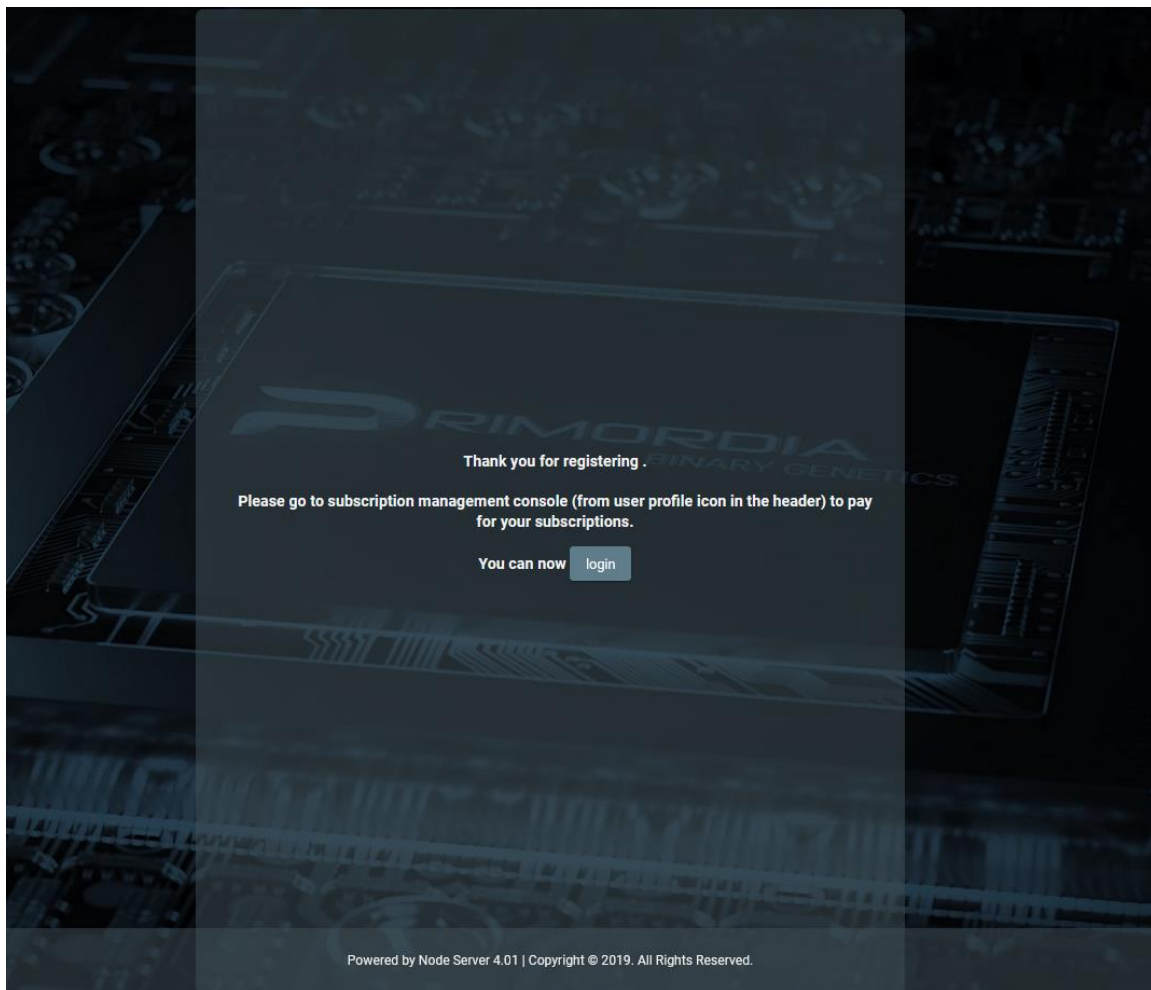
Field Name	Field Type	Shows up	Mandatory	Remarks
Person Section				
Name	Text field	YES	YES	Name
Surname	Text field	YES	YES	Last name
Contact Phone	Πεδίο κειμένου	NAI	NAI	Τηλέφωνο
Work E-mail	E-mail field	YES	YES	Working E-Mail
I wish to register and act on behalf of a Legal Entity	Check box YES / NO (check box)	YES	YES	I wish to register and use the system on behalf of a Legal Entity <i>The field has a default value of NO. If YES value is selected, the fields related to the Legal Entity are also displayed</i>
Obligated Entity Type	Options menu with Obligated Entity Types	Under conditions	YES (if displayed)	Obligatory Entity Type <i>The field is displayed if an Obligated Entity role is selected (2 roles available). The options also change depending on the selected Obligated Entity role</i>
Select Competent Authority	Options menu with Competent Authorities (excluding CySec)	Under conditions	YES (if displayed)	Competent authority <i>The field is displayed if a Competent Authority role is selected</i>
Legal Entity Section	The whole section is displayed if YES value is selected in the field «I wish to register and act on behalf of a Legal Entity» Note: If a Competent Authority role is selected the field is not displayed but the Person is automatically associated with the Legal Entity selected as a Competent Authority (all competent authorities have already been passed to the base as Legal Entities)			

Full Legal Name	Text field	YES	YES	Full Name
Registration Number	Text field	YES	Under conditions	Registration number <i>The field is required if a role other than Competent Authority or Cysec is chosen</i>
Country of Registration	Menu options with database countries	YES	YES	Country of Registration <i>Depending on the role to be selected the field receives a default Cyprus value and locks</i>
City	Text field	YES	YES	City
Post Code	Text field	YES	YES	Postcodes
Address	Text field	YES	YES	Address
Number	Text field	YES	YES	Number (Street)
Tax ID	Text field	YES	YES	Tax Identification Number
AML / CFT Section	The whole section is displayed depending on the selected role			
Relevant AML / CFT Supervisory Authority	Options menu with available Supervisory Authorities	Under conditions	YES (if displayed)	AML / CFT Supervisory Authority <i>In the case of an Obligated Entity role the available options change depending on the Obligated Entity Type selected</i> <i>At the same time, the check box "Not in List" appears.</i>
Relevant AML / CFT Supervisory Authority	Text box	Under conditions	YES (if displayed)	AML / CFT Supervisory Authority <i>The field is displayed if a YES value is selected in the Not in List check box</i>
Country of AML / CFT Supervisory Authority	Menu options with database countries	Under conditions	YES (if displayed)	Country of AML / CFT Surveillance Authority <i>The field is displayed if a YES value is selected in the Not in List check box</i>
License Number by AML / CFT Supervisory Authority	Text field	Under conditions	YES (if displayed)	License Number from AML / CFT Supervisory Authority <i>The field is displayed when the section is displayed</i>

C. Registration Confirmation Screen



Email Message

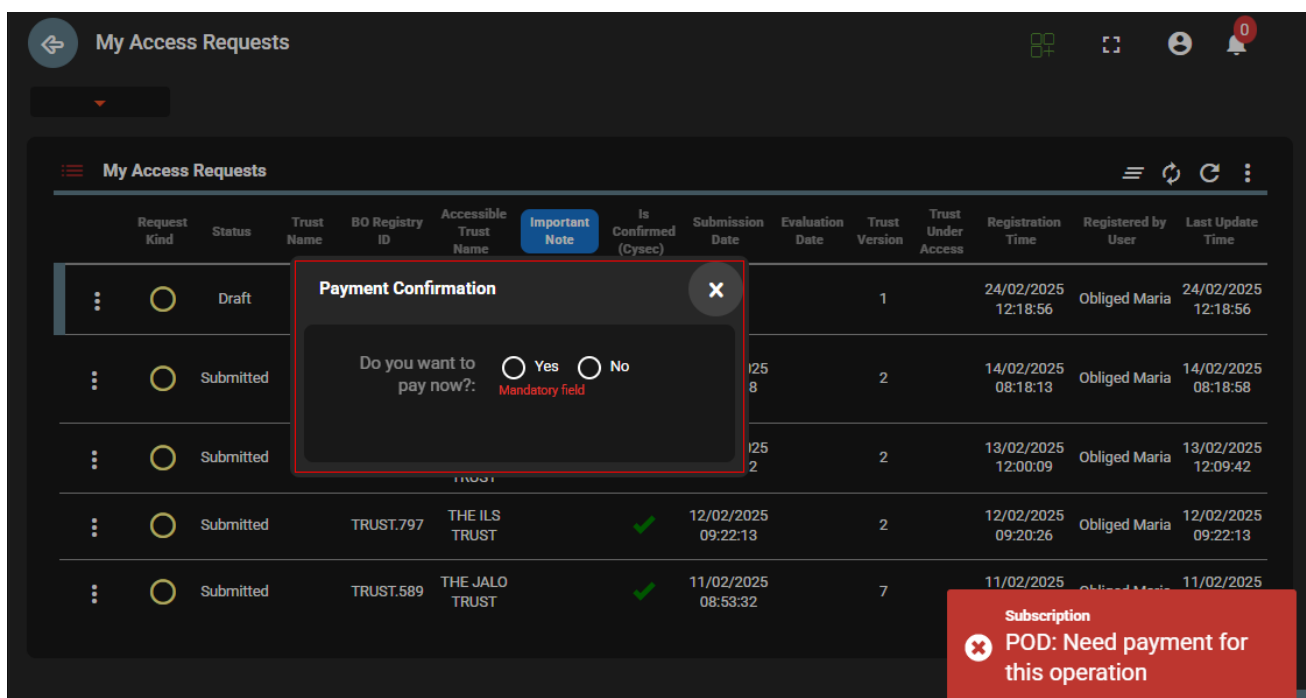
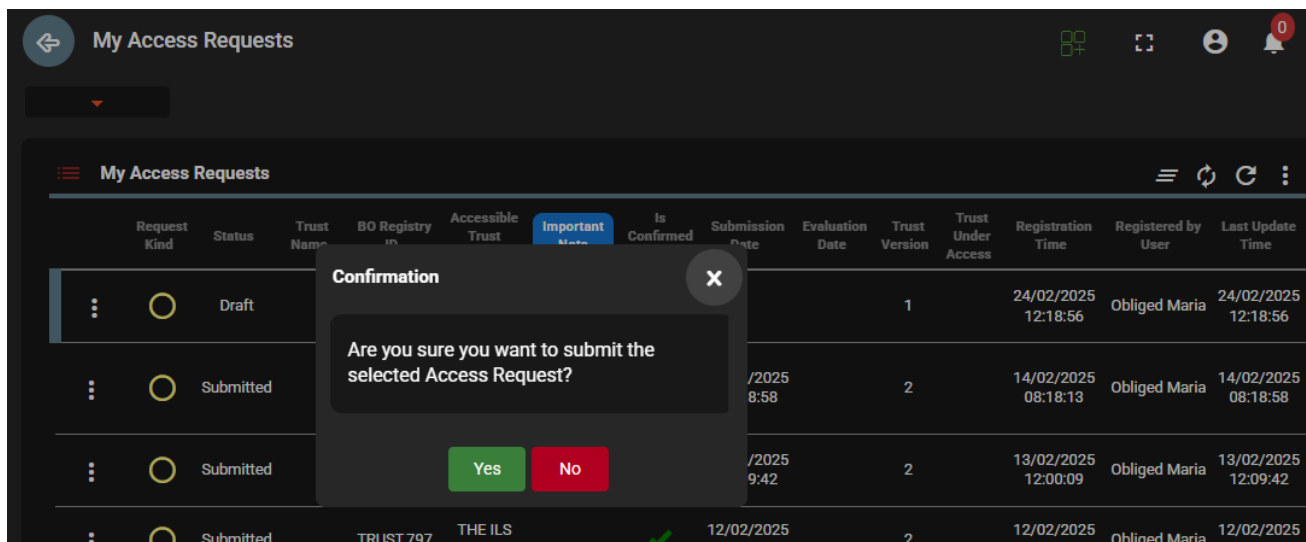


Email Confirmation Message. Complete User Registration

2.2.2. Payment on Demand

For access to an express trust or similar legal arrangement, the User selects the 'Submit' function at a record set level from 'My Access Requests' option in the menu. Upon activation of the 'Pay' function, the system redirects the User to the relevant Payment Gateway (JCC) page to provide their credit card details and complete the payment.

My Access Requests													
Request Kind	Status	Trust Name	BO Registry ID	Accessible Trust Name	Important Note	Is Confirmed (Cysec)	Submission Date	Evaluation Date	Trust Version	Trust Under Access	Registration Time	Registered by User	Last Update Time
	Draft		TRUST.3336	HG 2016 ELF TRUST					1		24/02/2025 12:18:56	Obliged Maria	24/02/2025 12:18:56
	Submitted		TRUST.2314	THE FERRIGGI FAMILY TRUST		✓	14/02/2025 08:18:58		2		14/02/2025 08:18:13	Obliged Maria	14/02/2025 08:18:58
	Submitted		TRUST.1057	THE TAMBOTI TRUST		✓	13/02/2025 12:09:42		2		13/02/2025 12:00:09	Obliged Maria	13/02/2025 12:09:42



Payment Screen - Payment on Demand Mode

3. Access by credit institutions and financial institutions only, in accordance with section 61C (12) (b) of the AML / CFT Law

3.1 Menus

Upon entering the application, the user has access to the following data directories (menu on the left):

Menu	Description
Trusts Registry	This directory presents the latest editions of Active Registry Trusts that have been published. This list is essentially about the Register of Trusts.
Accessible Trusts	This directory presents the latest releases of the active Trusts of the Registry and which have been published, for the Trusts which have been accessed to the user through the approval of an access request.
Registration Exemption Requests	This list presents all Applications for Exemption of Confidence from the Register that have been confirmed by the Hellenic Capital Market Commission
Deleted Trusts	This list presents the Trusts that have been deleted from the Register.
Suspended Trusts	This list presents Suspended trusts
My Discrepancy Reports	This list presents the Discrepancy Reports submitted by a user.
My Access Requests	This list presents the Request for Access to Trusts that have been registered by a user.

The following are indicative screens of the application directories:

Beneficial Ownership Registry ID	Registry Entry Date	Trust Name	Trust Type	Country of Establishment	Registration Date	Governing Law	Termination Date	Controlling Interest	Overdue Registration	Version No	Trust Status	Trust Name	Note	Registration Time	Registered by User	Date of last update by the Trustee
TRUST 351	26/03/2022 00:00:00	test_26_3_2022 changed	Express Trust	Germany	01/01/2008	at_covering_law	25/02/2023	Yes	✓	7	Finalized - Published	Active	✓	27/03/2022 10:38:24	Papadimitriou Andreas	27/03/2022 10:38:00
TRUST 345	09/03/2022 00:00:00	Parlos Trust Overdue V2	Express Trust	Cyprus	23/02/2022	maria4		No	✓	3	Finalized - Published	Active	✓	24/03/2022 10:10:03	Ioannou Maria	24/03/2022 10:12:04
TRUST 348	09/03/2022 00:00:00	Maria test real estate 3	Express Trust	Cyprus	08/03/2022	test		No	✓	3	Finalized - Published	Active	✓	24/03/2022 09:24:41	Ioannou Maria	24/03/2022 09:27:27
TRUST 350	16/03/2022 00:00:00	MARIA TRUST	Express Trust	Greece	11/03/2022	LAW		No	✓	1	Finalized - Published	Active	✓	16/03/2022 09:50:52	Alatou Paraskevas	16/03/2022 11:04:32
TRUST 347	09/03/2022 00:00:00	Maria Trust real estate	Express Trust	Austria	08/03/2022	test		No	✓	1	Finalized - Published	Active	✓	09/03/2022 11:31:58	Ioannou Maria	09/03/2022 11:58:08
TRUST 346	09/03/2022 00:00:00	Maria Business Trust	Express Trust	Cyprus	08/03/2022	maria7		No	✓	1	Finalized - Published	Active	✓	09/03/2022 09:27:06	Ioannou Maria	09/03/2022 09:31:36
TRUST 344	09/03/2022 00:00:00	Parlos Trust	Express Trust	Cyprus	01/03/2022	maria7		No	✓	1	Finalized - Published	Active	✓	09/03/2022 08:03:56	Ioannou Maria	09/03/2022 08:37:10
TRUST 342	23/02/2022 00:00:00	maria trust	Express Trust	Italy	02/11/2021	law		No	✓	2	Finalized - Published	Active	✓	02/03/2022 10:33:54	Ioannou Maria	02/03/2022 10:36:30
TRUST 336	16/02/2022 00:00:00	DIRECTIVE DATE TRUST	Express Trust	Cyprus	08/01/2022	TEST 1		No	✓	5	Finalized - Published	Active	✓	25/02/2022 12:43:40	ioannou CySECuser20	25/02/2022 12:45:24
TRUST 334	16/02/2022 00:00:00	VERSION 2 TRUST	Express Trust	Cyprus	01/02/2022	TEST2		No	✓	4	Finalized - Published	Active	✓	23/02/2022 14:23:02	ioannou CySECuser20	24/02/2022 13:06:05
TRUST 341	22/02/2022 00:00:00	TEST 22_2_2022 3	Express Trust	Bulgaria	01/02/2022	test		No	✓	8	Finalized - Published	Active	✓	23/02/2022 13:40:23	Papadimitriou Andreas	23/02/2022 13:41:25
TRUST 343	23/02/2022 00:00:00	TRUSTEE DATE	Express Trust	Cyprus	01/02/2022	TEST		No	✓	2	Finalized - Published	Active	✓	23/02/2022 11:27:19	ioannou CySECuser20	23/02/2022 11:54:05
TRUST 340	22/02/2022 00:00:00	TEST 22_02_2022_1	Express Trust	Bulgaria	08/02/2022	Test Governing Law 2		No	✓	1	Finalized - Published	Active	✓	22/02/2022 15:30:19	Papadimitriou Andreas	22/02/2022 15:31:49
TRUST 339	22/02/2022 00:00:00	TEST 22_02_2022	Express Trust	Belgium	15/02/2022	Test governing law		No	✓	1	Finalized - Published	Active	✓	22/02/2022 15:21:00	Papadimitriou Andreas	22/02/2022 15:22:19
TRUST 335	18/02/2022 00:00:00	TRANSFER REQUEST TRUST	Express Trust	Cyprus	01/02/2022	TEST		No	✓	1	Finalized - Published	Active	✓	18/02/2022 11:48:04	Maria G	18/02/2022 11:56:10
TRUST 330	15/02/2022 00:00:00	REAL ESTATE TRUST	Express Trust	Cyprus	25/01/2022	TEST		No	✓	1	Finalized - Published	Active	✓	15/02/2022 12:29:38	Alexiou Paraskevas	15/02/2022 12:30:45

Catalog of Trusts Registry

Accessible Trusts List										
Beneficial Ownership Registry ID	Trust Name	Trust Type	Country of Establishment	Governing Law	Trust Status	Register at	Register by	Last Update Time	Request ID	
TRUST.231	PJ TRUST	Legal Arrangement Similar to Trust	Cyprus	TEST	Deleted	04/10/2021 11:10:42	Ioannou Maria	04/10/2021 11:54:02	164	
TRUST.159	test 7_7_2021	Express Trust	Bulgaria	test	Deleted	07/07/2021 17:32:13	Papaloannou Andreas	07/09/2021 12:49:18	150	
TRUST.159	test 7_7_2021	Express Trust	Bulgaria	test	Deleted	07/07/2021 17:32:13	Papaloannou Andreas	07/09/2021 12:54:32	149	

List of Accessible Trusts

Registration Exemption Requests														
Registry Code	Registry Entry Date	Beneficial Ownership Registrar ID	Trust Name	Trust Type	Country of Registration	Exemption Reason	Publishing has been Verified by Cysec	Cysec Comments	Exempted Trust Status	Request Status	Version No	Registration Time	Registered by User	
TRUST.EXC.308	27/12/2021 00:00:00	987654	NPP Trust	Express Trust	Cyprus	1	✓	test308	Active	Finalized - Published	1	27/12/2021 14:17:38	Polychronis	
TRUST.EXC.305	21/12/2021 00:00:00	12	EXE	Express Trust	Austria	1	✓		Active	Finalized - Published	1	21/12/2021 12:53:40	Ioannou Maria	
TRUST.EXC.294	29/11/2021 00:00:00	freea	freea	Express Trust	Cyprus	1	✓	testing 29/11/2021	Active	Finalized - Published	1	29/11/2021 11:35:41	GREGORADES ANDREAS	
TRUST.EXC.274	22/11/2021 00:00:00	Austrian	Example 2	Express Trust	Cyprus	1	✓	testing 22-11-2021	Active	Finalized - Published	1	22/11/2021 13:51:19	Hedjigeorgiou Irene	
TRUST.EXC.272	22/11/2021 00:00:00	268	MX TRUST	Express Trust	Cyprus	1	✓	test22-11-2021	Active	Finalized - Published	1	22/11/2021 12:56:39	xerofantox nicky	
TRUST.EXC.266	23/11/2021 00:00:00	test	Example 1	Legal Arrangement Similar to Trust	Cyprus	1	✓	testing 23/11/2021	Active	Finalized - Published	1	18/11/2021 14:04:27	Hedjigeorgiou Irene	
TRUST.EXC.260	17/11/2021 00:00:00	45564456	mga	Express Trust	Cyprus	1	✓	test	Active	Finalized - Published	1	17/11/2021 16:16:15	GEORGIOU MARIA	
TRUST.EXC.250	29/10/2021 00:00:00	LONDON_01910	Test Exempted Trust 2021	Express Trust	Belgium	1	✓	the request is verified	Active	Finalized - Published	1	29/10/2021 15:09:13	Ioannou Maria	
TRUST.EXC.248	28/10/2021 00:00:00	1234	test	Express Trust	Austria	1	✓		Active	Finalized - Published	1	28/10/2021 15:50:11	Papaloannou Andreas	
TRUST.EXC.242	16/10/2021 00:00:00	54	MARIA EXEMPT	Express Trust	Austria	1	✓		Active	Finalized - Published	1	15/10/2021 10:44:28	Ioannou Maria	
TRUST.EXC.230	30/09/2021 00:00:00	123	EXEMPTED TRUST REQUEST	Express Trust	Austria	1	✓		Active	Finalized - Published	1	30/09/2021 11:55:29	Ioannou Maria	
TRUST.EXC.225	17/09/2021 00:00:00	test	test	Express Trust	Bulgaria	1	✓		Active	Finalized - Published	1	17/09/2021 14:11:33	Papaloannou Andreas	
TRUST.EXC.206	09/09/2021 00:00:00	123	Stephanie Trust	Express Trust	Austria	1	✓		Active	Finalized - Published	1	09/09/2021 09:45:13	test maria	
TRUST.EXC.186	30/07/2021 00:00:00		MetaExempt_version2	Express Trust	Cyprus	1	✓		Active	Finalized - Published	1	30/07/2021 11:04:18	Alexiou Pavlos	
TRUST.EXC.130	16/06/2021 00:00:00	TRUST EXEMPTED 21	test exempted	Express Trust	Bulgaria	1	✓		Active	Finalized - Published	1	16/06/2021 15:44:06	Papadopoulos George	

List of Exemption Requests from the Registry (Registration Exemption Requests)

Deleted Trusts														
Beneficial Ownership Register ID	Registry Entry Date	Trust Name	Trust Type	Country of Establishment	Date of Establishment	Governing Law	Controlling Interest	Version No	Trust Version Status	Trust Status	Deletion Date	Deletion Requested by Trustee	Registration Time	Registered by User
TRUST135	22/06/2021 00:00:00	CHRISTOS FAMILY TRUST	Express Trust	Cyprus	16/04/2021	The trustees law	Yes	1	Finalized - Published	Deleted	13/09/2021	22/06/2021 09:15:47	Papadopoulos George	
TRUST159	26/07/2021 00:00:00	test 7_2021	Express Trust	Bulgaria	01/01/1999	test	No	1	Finalized - Published	Deleted	08/09/2021	07/07/2021 17:32:13	Papadopoulos Andreas	
TRUST128	12/06/2021 00:00:00	Test Trust 1	Express Trust	Greece	10/06/2021	Test Trust 1	No	6	Finalized - Published	Deleted	20/07/2021	16/06/2021 18:01:42	Papadopoulos George	
TRUST169	23/07/2021 00:00:00	test	Legal Arrangement Similar to Trust	Cyprus	29/07/2021	TEST	No	1	Finalized - Published	Deleted	23/07/2021	23/07/2021 09:55:46	test maria	
TRUST178	23/07/2021 00:00:00	Stavros Trust	Express Trust	Bulgaria	23/07/2021	tes	No	1	Finalized - Published	Deleted	07/09/2021	23/07/2021 12:29:47	test maria	
TRUST209	09/09/2021 00:00:00	StephanieTrustNormal	Express Trust	Cyprus	08/09/2021	>3	No	1	Finalized - Published	Deleted	13/09/2021	09/09/2021 10:29:29	test maria	
TRUST155	05/07/2021 00:00:00	ANNE FAMILY TRUST	Express Trust	Cyprus	15/05/2018	CYPRUS LAW	No	2	Finalized - Published	Deleted	13/09/2021	09/09/2021 12:58:10	Ioannou Maria	
TRUST223	14/09/2021 00:00:00	exempted info trust	Express Trust	Cyprus	01/09/2021	test	No	1	Finalized - Published	Deleted	14/09/2021	13/09/2021 13:31:26	Ioannou Maria	
TRUST218	30/09/2021 00:00:00	MEETING	Express Trust	Cyprus	01/09/2021	TEST	Yes	1	Finalized - Published	Deleted	21/09/2021	13/09/2021 11:39:00	Ioannou Maria	
TRUST195	30/09/2021 00:00:00	JOHNNY TRUST	Express Trust	Cyprus	11/01/2016	TEST	No	1	Finalized - Published	Deleted	09/09/2021	06/09/2021 12:20:23	Ioannou Maria	
TRUST157	30/09/2021 00:00:00	SP FAMILY TRUST	Express Trust	Cyprus	17/01/2016	CYPRUS LAW	No	1	Finalized - Published	Deleted	05/10/2021	07/07/2021 11:58:25	Ioannou Maria	
TRUST231	04/10/2021 00:00:00	PU TRUST	Legal Arrangement Similar to Trust	Cyprus	19/02/2020	TEST	Yes	1	Finalized - Published	Deleted	30/10/2021	04/10/2021 11:10:43	Ioannou Maria	
TRUST236	11/10/2021 00:00:00	ANNA TRUST	Legal Arrangement Similar to Trust	Cyprus	18/04/1992	TEST	Yes	1	Finalized - Published	Deleted	09/09/2021	11/10/2021 11:18:19	Ioannou Maria	
TRUST249	29/10/2021 00:00:00	Test Express Trust 2021	Express Trust	Lithuania	01/01/1990	Law 1989 new version	No	2	Finalized - Published	Deleted	31/10/2021	29/10/2021 14:59:30	Ioannou Maria	
TRUST257	16/11/2021 00:00:00	MSA	Express Trust	Cyprus	01/01/2020	Cyprus International Trust Law	Yes	2	Finalized - Published	Deleted	01/01/2021	16/11/2021 16:48:41	GEORGIOU MARIA	
TRUST276	22/11/2021 00:00:00	The Christina Trust	Express Trust	Cyprus	20/09/2011	Republic of Cyprus	No	1	Finalized - Published	Deleted	22/11/2021	22/11/2021 20:50:56	Test Christina	
TRUST279	23/11/2021 00:00:00	AFT Trust	Express Trust	Cyprus	22/11/2021	SOUTH AFRICA	Yes	1	Finalized - Published	Deleted	23/11/2021	23/11/2021 07:46:48	xenofontos nicky	
TRUST275	22/11/2021 00:00:00	BAB TRUST	Express Trust	Cyprus	13/11/2021	CYPRUS	No	2	Finalized - Published	Deleted	22/11/2021	22/11/2021 16:39:50	xenofontos nicky	
TRUST285	23/11/2021 00:00:00	AAA Trust	Express Trust	Cyprus	01/11/2021	Cyprus	No	1	Finalized - Published	Deleted	26/11/2021	23/11/2021 11:27:35	s s	
TRUST286	23/11/2021	aaa	Persons Trust	Cyprus	01/11/2021	cy	No	1	Finalized - Published	Updated	23/11/2021	23/11/2021	s s	

List of Deleted Trusts from the Register (Deleted Trusts)

Trusts Registry

Papastratos Alexis

Trusts

Trust Registry

Accrualable Trusts

Regulation

Exception Requests

Defunct Trusts

Suspended Trusts

Discrepancy Reports

Access Requests

Suspended Trusts

<

List of Suspended Trusts

<div>Trusts Registry</div> <div>Papastratos Alexis</div> <div>Trusts</div> <div>Discrepancy Reports</div> <div>My Discrepancy Reports</div> <div>Access Requests</div>	My Discrepancy Reports												
	My Discrepancy Reports												
	ID	Report Status	Reported Trust	Analytical Description	Submission Date	Evaluation Date	Evaluation Result	Action Deadline	Action Is Completed	Completion Date	Registration Time	Registered by User	
	70	Action Completed	PJ TRUST	TEST	15/10/2021	15/10/2021 10:33:47	Action Required	18/10/2021	✓	15/10/2021 10:36:58	15/10/2021 10:28:56	Papastratos Alexis	
	64	Action Completed	StephanieTrustNormal		10/09/2021	10/09/2021 13:37:34	Action Required	13/09/2021	✓	10/09/2021 13:38:06	10/09/2021 13:36:35	Papastratos Alexis	
	61	Submitted	Stavros Trust	test	06/08/2021		Action Required	31/08/2021			06/08/2021 09:39:23	Papastratos Alexis	
	55	Action Completed	CHRISTOS FAMILY TRUST	test	16/07/2021	16/07/2021 11:49:56	Action Required	31/07/2021	✓	16/07/2021 11:54:24	16/07/2021 11:46:53	Papastratos Alexis	
	50	Draft	CHRISTOS FAMILY TRUST	test							14/07/2021 13:42:35	Papastratos Alexis	

List of My Discrepancy Reports

<div>Trusts Registry</div> <div>Papastratos Alexis</div> <div>Trusts</div> <div>Discrepancy Reports</div> <div>Access Requests</div> <div>My Access Requests</div>	My Access Requests														
	My Access Requests														
	Request Kind	Status	Trust Name	BO Registry ID	Accessible Trust	Important Note	Is Confirmed (Cypsc)	Is Approved (Trustee)	Access Deadline	Submission Date	Evaluation Date	Trust Version	Trust Under Access	Registration Time	Registered by User
		Evaluated			ABNA TRUST		—		10/10/2021	11/10/2021 00:00:00	11/10/2021 12:53:02	231	—	11/10/2021 12:46:40	Papastratos Alexis
		Evaluated			PJ TRUST	Access is already granted for this Trust	—		30/10/2021	05/10/2021 00:00:00	31/10/2021 22:54:19	227	—	05/10/2021 10:07:33	Papastratos Alexis
		Draft			PJ TRUST	Access is already granted for this Trust						227		05/10/2021 10:07:11	Papastratos Alexis
		Evaluated			PJ TRUST		✓			04/10/2021 00:00:00	04/10/2021 11:54:02	227	✓	04/10/2021 11:51:20	Papastratos Alexis
		Evaluated			BP FAMILY TRUST		—		29/09/2021	30/09/2021 00:00:00	30/09/2021 13:45:56	199	—	30/09/2021 13:18:27	Papastratos Alexis
		Submitted			CHRISTOS FAMILY TRUST					13/09/2021 00:00:00		140		13/09/2021 09:50:16	Papastratos Alexis
		Evaluated			StephanieTrustNormal		—		12/09/2021	13/09/2021 00:00:00	13/09/2021 10:19:00	209	—	13/09/2021 08:19:12	Papastratos Alexis
		Evaluated			test 7_7_2021	Access is already granted for this Trust	✓		30/09/2021	05/09/2021 00:00:00	07/09/2021 12:49:18	160	—	05/09/2021 11:22:40	Papastratos Alexis
		Evaluated			test 7_7_2021	Access is already granted for this Trust	✓		23/09/2021	05/09/2021 00:00:00	07/09/2021 12:54:32	160	—	05/09/2021 11:22:27	Papastratos Alexis
		Submitted			CHRISTOS FAMILY TRUST					25/08/2021 14:14:50		140		25/08/2021 14:12:31	Papastratos Alexis

List of My Access Requests

From the above directories, the following functions are provided (per directory):

Menu	Mode	Position	Reference
Trusts Registry	File a Report (Discrepancy Report Entry)	Recordset	Chapter 3.3.1

	Request Access by Trustee (Registration of Access Request with direct correlation with Trust)	Recordset	Chapter 3.4.1
Accessible Trusts	View Trust (Confidence Data Overview)	Recordset	Chapter 3.2.1
My Discrepancy Reports	Edit Report (Discrepancy Report Entry in edit mode)	Recordset	Chapter 3.3.1
	Submit Report (Submission of Discrepancy Report) <i>This feature is only allowed if the report is in Draft mode.</i>	Recordset	Chapter 3.3.2
	Cancel Report (Cancellation of Discrepancy Report) <i>This feature is only allowed if the report is in Draft mode.</i>	Recordset	Chapter 3.3.3
My Access Requests	Submit (Request for Access) <i>This feature is only allowed if the request is in Draft mode.</i>	Recordset	Chapter 3.4.2
	Edit (Registration of Access Request with direct correlation with Trust in edit mode) <i>This feature is only allowed if the request is in Draft mode.</i>	Recordset	Chapter 3.4.1
	Delete (Delete Access Request) <i>This feature is only allowed if the request is in Draft mode.</i>	Recordset	Chapter 3.4.3

Provided Functions at Trust level per Directory

3.2. Registry Trust Management

3.2.1 Trust Report

Upon successful payment, the User may download a report with detailed information about an express trust or similar legal arrangement. This function is provided through the 'Accessible Trusts' in the menu and by selecting the 'Trust Report' option at a recordset level, as shown below:

Accessible Trusts List										
Beneficial Ownership Registry ID	Trust Name	Trust Type	Country of Establishment	Governing Law	Trust Status	Version Number		Register at	Register by	Last Update Time
TRUST.2314	THE FERRIGGI FAMILY TRUST	Express Trust	Cyprus	Cyprus	Active	2	✓	07/03/2023 11:41:35	test632	14/02/2025 08:18:58
	THE TAMBOTI TRUST	Express Trust	Cyprus	CYPRUS	Active	2	✓	04/10/2022 09:28:13	test625	13/02/2025 12:09:42
TRUST.797	THE ILS TRUST	Express Trust	Cyprus	Laws of the Republic of Cyprus	Active	2	✓	26/09/2022 14:10:04	test585	12/02/2025 09:22:13
TRUST.589	THE JALO TRUST	Express Trust	Cyprus	CYPRUS LAW	Active	7	✓	22/08/2022 16:06:45	test391	11/02/2025 08:53:32

Trust Report

3.3. Discrepancy Report Management

3.3.1 File a Report

This function involves the registration of a Discrepancy Report by an appropriately authorized user.

Trusts Registry													
Beneficial Ownership Registry ID	Registry Entry Date	Trust Name	Trust Type	Country of Establishment	Registration Date	Governing Law	Termination Date	Controlling Interest	Version No	Trust Version Status	Trust Status	Note	Registration Time
TRUST.235	29/10/2021 00:00:00	DOKM	Express Trust	Hungary	08/10/2021	LAW		Yes	1	Finalized - Published	Active	✓	29/10/2021 22:54:23
TRUST.132	16/06/2021 00:00:00	test 4444	Express Trust	Greece	01/06/2021			No	1	Finalized - Published	Suspended	Trustee has not complied with regulations	16/06/2021 18:02:35
TRUST.153	08/07/2021 00:00:00	test	Express Trust	Cyprus		test		No	1	Finalized - Published	Suspended	Trustee has not complied with regulations	29/06/2021 14:51:27
TRUST.251	29/10/2021 00:00:00	test									Active	✓	29/10/2021 15:27:47
TRUST.265	25/11/2021 00:00:00	APOL Trust									Active	✓	18/11/2021 10:55:16
TRUST.271	22/11/2021 00:00:00	NX TRUST									Active	✓	22/11/2021 12:44:13
TRUST.270	24/11/2021 00:00:00	Andreas1									Active	✓	25/11/2021 10:18:50
TRUST.280	23/11/2021 00:00:00	Example 3									Active	✓	07/12/2021 10:33:23
TRUST.293	29/11/2021 00:00:00	andreas2									Active	✓	29/11/2021 11:25:45
TRUST.295	07/12/2021 00:00:00	gfd									Active	✓	29/11/2021 11:41:36
TRUST.303	17/12/2021 00:00:00	seafair trust	Express Trust	Cyprus	01/12/2021	test		No	1	Finalized - Published	Active	✓	17/12/2021 10:30:32
TRUST.263	23/11/2021 00:00:00	Liverpool Trust	Express Trust	Cyprus	01/09/2021	Cyprus	01/01/2039	No	3	Finalized - Published	Active	✓	22/12/2021 15:18:56
TRUST.267	18/11/2021 00:00:00	Example 2	Express Trust	Austria	01/11/2021	Austrian		No	5	Finalized - Published	Active	✓	28/12/2021 10:14:31
TRUST.309	27/12/2021 00:00:00	test	Express Trust	Cyprus	20/09/2011	Republic of Cyprus		Yes	1	Finalized - Published	Active	✓	27/12/2021 22:25:23
TRUST.246	25/10/2021 00:00:00	test	Express Trust	Austria	01/01/1900	test		Yes	1	Finalized - Published	Active	✓	25/10/2021 13:14:28
TRUST.168	20/07/2021 00:00:00	Anastasia	Express Trust	Cyprus	13/07/2021	TYET		Yes	1	Finalized - Published	Active	✓	20/07/2021 10:37:30

Discrepancy Report Entry Screen (File a Report)

To enter a Discrepancy Report, the user must complete the following information:

Field Name	Field Type	Shows up	Mandatory	Remarks
Reported Trust	-	YES	-	Name of the Trust mentioned
Analytical Description of Discrepancy	Text field	YES	NO	Detailed description of Discrepancy
Upload Supporting Document	Select file from disk	YES	YES	Loading support document



The above card and function is also used in case the user wishes to update the details of the Discrepancy Report (edit form) from the My Discrepancy Reports directory.

The new Discrepancy Report entry is accessible from the "My Discrepancy Reports" directory

3.3.2 Submit Report

The purpose of this function is to submit a Discrepancy Report by the user who has registered it. When the function is activated, the system updates the status of the report to Submitted and sends a relevant notification notification to all users who have the role of Cysec Internal User or Cysec Registry Administrator.



The operation is performed in the background and has no screen.



The above function is allowed only if the selected Discrepancy Report is in Draft mode.



The report is now accessible by the Cysec Internal User and Cysec Registry Administrator roles for audit.

3.3.3 Cancel Report

The purpose of this function is to cancel (physically delete) a Discrepancy Report by the user who has registered it.



The operation is performed in the background and has no screen.



The above function is allowed only if the selected Discrepancy Report is in Draft mode.

3.4 Access Request Management

3.4.1 Submit Request Access

This function concerns the registration of an 'Access Request' for an express trust or similar legal arrangement from the 'Trusts Registry' option in the menu, as shown below:



Trust Access Request Entry Screen

To submit an Access Request, the user must fill in the following information:

Field Name	Field Type	Shows up	Mandatory	Remarks
Accessible Trust	-	YES	-	Name of relevant Trust
Request Kind	Default price: a) There is a business relationship with an express trust or similar legal arrangement »	YES	YES	Request Type
Access Description	Text field	YES	NO	Request description
We confirm that we obliged entities according to the L.188(I)/2007,as amended and the purpose of the access relates exclusive to the taking of measures relating to customer due diligence and identification:	Confirmation message	YES	YES	
We acknowledge that the provision of false, or misleading information or data or documents or forms, or the withholding of material information, in addition to constituting a violation subject to an administrative fine not exceeding five hundred thousand euro (€ 500.000) and, in case	Confirmation message	YES	YES	Confirmation <i>The field receives a default NAI value</i>

of remission of the violation, an administrative fine not exceeding one million euro (€ 1.000.000), is also a criminal offence punishable, in the event of conviction, by imprisonment not exceeding five (5) years or by a fine, not exceeding three hundred and fifty thousand euro (€ 350,000) or both				
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The above card and function is also used in case the user wishes to update the details of the Access Request (edit form).

The new Registration Request registration is accessible from the "My Access Requests" directory

3.4.2 Submit Request for Access (Submit)

The purpose of this function is to submit an Access Request from the user who has registered it. When the function is activated, the system updates the status of the Request to Submitted and sends a relevant notification notification to all users who have the role of Cysec Internal User or Cysec Registry Administrator.



The operation is performed in the background and has no screen.



The above function is allowed only if the selected Access Request is in Draft mode.

3.4.3 Delete Request for Access (Delete)

The purpose of this function is to (physically) delete an Access Request from the user who has registered it.



The operation is performed in the background and has no screen.



The above operation is allowed only if the selected Trust is in Draft mode