

Certification Registers - Renewal Process

1. Certified persons registered in the certification registers should renew their registration every year from January to February. The renewal form is activated only during this certain period on the CySEC website.
2. The renewal procedure must be performed online through the CySEC website, by completing the Renewal application and paying to CySEC the annual renewal fee of eighty euro (€80).

Additionally, certified persons must confirm on the renewal application that they have completed by the end of the previous year, the necessary continued professional training (CPT) seminars on topics that fall within the relevant legislation which applies to them and which relates directly to the duties which they will undertake as part of their certification, of a duration of:

- i. ten (10) hours for persons registered in the Public register for the basic examination,
- ii. fifteen (15) hours for persons registered in the Public register for the advanced examination,
- iii. ten (10) hours for persons registered in the AML compliance officers' register.

Deregistration from the Public Register

Certified persons who fail to renew their registration as per the renewal procedure will be automatically deregistered from the relevant certification register. Deregistered persons may request to re-register in the certification registers within 12 months from the deadline of the renewal period, which is end of next February, and pay the fee of two hundred eighty euro (€280).