



## **CYPRUS SECURITIES AND EXCHANGE COMMISSION**

### **System for the Register of Express Trusts and Similar Legal Arrangements ('CyTBOR')**

**User Manual for access to CyTBOR by Natural or Legal Persons, in accordance with Articles 61C (12) (c) and 61C (12) (d) of the Prevention and Suppression of Money Laundering and Terrorist Financing Law of 2007 (188 (I) / 2007)**

**Date: 05.04.2022**

**This is an unofficial English text. The official text is in the Greek language.**

## CONTENTS

1.	Introduction .....	4
2.	Horizontal Functions.....	5
2.1.	Common Functions in Lists .....	5
2.2.	User Registration & Subscription Management functions.....	8
2.2.1.	User Registration (Sign Up).....	8
2.2.2.	Payment on Demand.....	14
3.	Access by natural or legal persons, in accordance with Articles 61C (12) (c) and 61C (12) (d) of the AML / CFT Law .....	17
3.1.	Menus .....	17
3.2.	Registry Trust Management .....	21
3.2.1.	Trust Report.....	21
3.3.	Access Request Management .....	21
3.3.1.	Registration of an Access Request without Direct Relationship with Trust (Request Access by Cysec (Section 61C (12) (c) of the AML / CFT law) & Request Access by Cysec (Section 61C (12) (d) of the AML / CFT Law) ) .....	21
3.3.2.	Access Request Management (Manage) .....	24
3.3.3.	Controlling Interest (Register) .....	24
3.3.4.	Submit Request for Access (Submit) .....	26
3.3.5.	Delete Request for Access (Delete) .....	27

Document Change History:

<b>Version</b>	<b>Published Date</b>	<b>Description</b>
1.0	05/04/2022	Document Creation
2.0	10/03/2023	Document Review
3.0	17/03/2025	Document Review







## **1. Introduction**

This document presents the functions of the system to the end user who has access to CyTBOR as a 'Natural or Legal Person', in accordance with Article 61C (12) (c) and 61C (12) (d) of the Prevention and Suppression of Money Laundering and Terrorist Financing Law of 2007 (188 (I ) / 2007), as amended, (the 'AML/CFT Law').

## 2. Horizontal Functions

### 2.1. Common Functions in Lists

From each list of entries<sup>1</sup> the functions presented in the table below are provided. It is noted that the activation of these functions is dynamic, ie whether they will be provided in a specific list (as well as how they are provided) is determined by the App Designer, through the design tools of the platform<sup>2</sup>.

Mode	Button	Description
Quick search		By selecting the button from the list header, the system displays the criteria that can be used for quick search, and the user is asked to specify the search values and comparison operators. These criteria are always combined with an AND condition.
Paging		By selecting the button from the list header, the system displays the record paging options. The user can choose to go to the next or previous page, to the last or the first, as well as to change the number of entries that will be displayed on each page.
Cleaning Filters		By selecting the button from the list header, the list searches for entries without search criteria (filters) or sorting options
Re-execution		Selecting the button from the list header repeats the record search, and the system displays the recordings again.
Quicksort	-	Clicking on the name of a column in the list sorts the records based on that column, initially in ascending order. Clicking again on the name sorts in descending order.
Advanced Search		Advanced search is enabled by selecting the "Search" function from the options menu right at the top of the list. The system displays on a pop up screen the search criteria that can be applied. The user determines the search values per criterion, the operator with which the search will be applied as well as the way (condition) in which the search criteria (AND - OR) will be combined. Note that for each field type, different comparison operators are provided (eg for a numeric field a "Like" operator that is typically applied to an alphanumeric field cannot be applied)
Advanced Classification		Advanced sorting is enabled by selecting the "Sort" function from the options menu right at the top of the list. The system displays in the pop up screen the fields with which sorting can be applied. The user determines the order of the fields with which the sorting will be applied (with drag & drop) as well as the sorting order (ascending / descending) per field.

Below are indicative screens of the system for the above functions with a red indicator for each function.

<sup>1</sup>In case these functions have been activated

<sup>2</sup>For this reason they may not all be visible in all the application lists of this project

Trusts Registry

Eleftheriou Lefteris

Trusts

Access Requests

Trusts Registry

Beneficial Ownership Registry ID

Trust Name

Equals to value

Equals to value

Beneficial Ownership Registry ID	Registry Entry Date	Trust Name	Trust Type	Country of Establishment	Registration Date	Governing Law	Termination Date	Controlling Interest	Version No	Trust Version Status	Trust Status	Note	Registration Time	Registered by User	Date of last update by the Trustee
TRUST.255	29/10/2021 00:00:00	DOKM	Express Trust	Hungary	08/10/2021	LAW		Yes	1	Finalized - Published	Active		29/10/2021 22:54:23	Ioannou Maria	29/10/2021 22:59:37
TRUST.132	16/06/2021 00:00:00	test 4444	Express Trust	Greece	01/06/2021			No	1	Finalized - Published	Suspension	Trustee has not completed with regulations	16/06/2021 18:02:35	Papadopoulos George	16/06/2021 18:09:50
TRUST.153	08/07/2021 00:00:00	test	Express Trust	Cyprus		test		No	1	Finalized - Published	Suspension	Trustee has not completed with regulations	29/06/2021 16:51:27	Papadopoulos Andreas	08/07/2021 15:45:15
TRUST.251	29/10/2021 00:00:00	test	Express Trust	Austria	01/01/1900	test		No	1	Finalized - Published	Active		29/10/2021 15:27:47	Papadopoulos Andreas	29/10/2021 15:29:11
TRUST.265	25/11/2021 00:00:00	APOL Trust	Express Trust	Cyprus	01/09/2021	Cyprus		No	1	Finalized - Published	Active		18/11/2021 10:55:16	s s	25/11/2021 16:49:30
TRUST.271	22/11/2021 00:00:00	NK TRUST	Express Trust	Cyprus	18/11/2021	CYPRUS		Yes	1	Finalized - Published	Active		22/11/2021 12:44:13	semifortiss rocky	22/11/2021 13:06:00
TRUST.270	24/11/2021 00:00:00	Andreas1	Express Trust	Cyprus	03/02/2016	Cyprus		No	2	Finalized - Published	Active		25/11/2021 10:18:50	GREGORADES ANDREAS	25/11/2021 10:47:29
TRUST.280	23/11/2021 00:00:00	Example 3	Express Trust	Cyprus	14/10/2021	Cyprus		Yes	2	Finalized - Published	Active		07/12/2021 10:33:23	Hedjigorgiou Irene	28/12/2021 10:13:21
TRUST.293	29/11/2021 00:00:00	andreas2	Express Trust	Cyprus	01/11/2021	cyprus		Yes	2	Finalized - Published	Active		29/11/2021 11:22:45	GREGORADES ANDREAS	29/11/2021 11:25:07
TRUST.295	07/12/2021 00:00:00	gld	Express Trust	Cyprus	01/11/2021	cyprus		No	1	Finalized - Published	Active		29/11/2021 11:41:36	GREGORADES ANDREAS	07/12/2021 10:15:52
TRUST.303	17/12/2021 00:00:00	stefani trust	Express Trust	Cyprus	01/12/2021	test		No	1	Finalized - Published	Active		17/12/2021 10:30:32	Ioannou Maria	17/12/2021 10:36:28
TRUST.263	23/11/2021 00:00:00	Liverpool Trust	Express Trust	Cyprus	01/09/2021	Cyprus	01/01/2039	No	3	Finalized - Published	Active		22/12/2021 15:18:06	s s	22/12/2021 15:20:37
TRUST.267	18/11/2021 00:00:00	Example 2	Express Trust	Austria	01/11/2021	Austrian		No	5	Finalized - Published	Active		28/12/2021 10:14:31	Hedjigorgiou Irene	28/12/2021 10:16:23
TRUST.309	27/12/2021 00:00:00	test	Express Trust	Cyprus	20/09/2011	Republic of Cyprus		Yes	1	Finalized - Published	Active		27/12/2021 22:29:33	Test Christina	27/12/2021 22:43:23
TRUST.246	25/10/2021 00:00:00	test	Express Trust	Austria	01/01/1900	test		Yes	1	Finalized - Published	Active		25/10/2021 13:14:28	Papadopoulos Andreas	25/10/2021 13:22:37
TRUST.168	20/07/2021 00:00:00	Anastasia	Express Trust	Cyprus	13/07/2021	TYEST		Yes	1	Finalized - Published	Active		20/07/2021 10:37:30	test maria	20/07/2021 13:38:55
TRUST.247	27/10/2021 00:00:00	SOFE TRUST	Express Trust	Cyprus	17/07/1992	CYPRUS LAW		Yes	1	Finalized - Published	Active		27/10/2021 08:08:26	Ioannou Maria	27/10/2021 08:19:14
TRUST.258	17/11/2021 00:00:00	Example 1	Legal Arrangement similar to Trust	Cyprus	15/01/2000	Cyprus		No	1	Finalized - Published	Active		17/11/2021 11:03:03	Hedjigorgiou Irene	17/11/2021 12:43:48

Quick Search Mode

Trusts Registry

Eleftheriou Lefteris

Trusts

Access Requests

Trusts Registry

Results: 1 - 18 / 18Page Size: 20

Beneficial Ownership Registry ID	Registry Entry Date	Trust Name	Trust Type	Country of Establishment	Registration Date	Governing Law	Termination Date	Controlling Interest	Version No	Trust Version Status	Trust Status	Note	Registration Time	Registered by User	Date of last update by the Trustee
TRUST.255	29/10/2021 00:00:00	DOKM	Express Trust	Hungary	08/10/2021	LAW		Yes	1	Finalized - Published	Active		29/10/2021 22:54:23	Ioannou Maria	29/10/2021 22:59:37
TRUST.132	16/06/2021 00:00:00	test 4444	Express Trust	Greece	01/06/2021			No	1	Finalized - Published	Suspension	Trustee has not completed with regulations	16/06/2021 18:02:35	Papadopoulos George	16/06/2021 18:09:50
TRUST.153	08/07/2021 00:00:00	test	Express Trust	Cyprus		test		No	1	Finalized - Published	Suspension	Trustee has not completed with regulations	29/06/2021 16:51:27	Papadopoulos Andreas	08/07/2021 15:45:15
TRUST.251	29/10/2021 00:00:00	test	Express Trust	Austria	01/01/1900	test		No	1	Finalized - Published	Active		29/10/2021 15:27:47	Papadopoulos Andreas	29/10/2021 15:29:11
TRUST.265	25/11/2021 00:00:00	APOL Trust	Express Trust	Cyprus	01/09/2021	Cyprus		No	1	Finalized - Published	Active		18/11/2021 10:55:16	s s	25/11/2021 16:49:30
TRUST.271	22/11/2021 00:00:00	NK TRUST	Express Trust	Cyprus	18/11/2021	CYPRUS		Yes	1	Finalized - Published	Active		22/11/2021 12:44:13	semifortiss rocky	22/11/2021 13:06:00
TRUST.270	24/11/2021 00:00:00	Andreas1	Express Trust	Cyprus	03/02/2016	Cyprus		No	2	Finalized - Published	Active		25/11/2021 10:18:50	GREGORADES ANDREAS	25/11/2021 10:47:29
TRUST.280	23/11/2021 00:00:00	Example 3	Express Trust	Cyprus	14/10/2021	Cyprus		Yes	2	Finalized - Published	Active		07/12/2021 10:33:23	Hedjigorgiou Irene	28/12/2021 10:13:21
TRUST.293	29/11/2021 00:00:00	andreas2	Express Trust	Cyprus	01/11/2021	cyprus		Yes	2	Finalized - Published	Active		29/11/2021 11:22:45	GREGORADES ANDREAS	29/11/2021 11:25:07
TRUST.295	07/12/2021 00:00:00	gld	Express Trust	Cyprus	01/11/2021	cyprus		No	1	Finalized - Published	Active		29/11/2021 11:41:36	GREGORADES ANDREAS	07/12/2021 10:15:52
TRUST.303	17/12/2021 00:00:00	stefani trust	Express Trust	Cyprus	01/12/2021	test		No	1	Finalized - Published	Active		17/12/2021 10:30:32	Ioannou Maria	17/12/2021 10:36:28
TRUST.263	23/11/2021 00:00:00	Liverpool Trust	Express Trust	Cyprus	01/09/2021	Cyprus	01/01/2039	No	3	Finalized - Published	Active		22/12/2021 15:18:06	s s	22/12/2021 15:20:37
TRUST.267	18/11/2021 00:00:00	Example 2	Express Trust	Austria	01/11/2021	Austrian		No	5	Finalized - Published	Active		28/12/2021 10:14:31	Hedjigorgiou Irene	28/12/2021 10:16:23
TRUST.309	27/12/2021 00:00:00	test	Express Trust	Cyprus	20/09/2011	Republic of Cyprus		Yes	1	Finalized - Published	Active		27/12/2021 22:29:33	Test Christina	27/12/2021 22:43:23
TRUST.246	25/10/2021 00:00:00	test	Express Trust	Austria	01/01/1900	test		Yes	1	Finalized - Published	Active		25/10/2021 13:14:28	Papadopoulos Andreas	25/10/2021 13:22:37
TRUST.168	20/07/2021 00:00:00	Anastasia	Express Trust	Cyprus	13/07/2021	TYEST		Yes	1	Finalized - Published	Active		20/07/2021 10:37:30	test maria	20/07/2021 13:38:55
TRUST.247	27/10/2021 00:00:00	SOFE TRUST	Express Trust	Cyprus	17/07/1992	CYPRUS LAW		Yes	1	Finalized - Published	Active		27/10/2021 08:08:26	Ioannou Maria	27/10/2021 08:19:14
TRUST.258	17/11/2021 00:00:00	Example 1	Legal Arrangement similar to Trust	Cyprus	15/01/2000	Cyprus		No	1	Finalized - Published	Active		17/11/2021 11:03:03	Hedjigorgiou Irene	17/11/2021 12:43:48

Paging Mode

**My Access Requests**

Request Access by Cysec (Section 61C (1)(2)(a) of the AMALCT Law) | Request Access by Cysec (Section 61C (1)(2)(b) of the AMALCT Law)

Request Kind	Status	Trust Name	BO Registry ID	Accessible Trust	Important Note	In Continued (Cysec)	In Approved (Trustee)	Access Deadline	Submission Date	Evaluation Date	Trust Version	Trust Order Access	Registration Time	Registered by User
Draft	Draft	test											01/12/2021 10:38:43	Eleftheriou Lefteris
Draft	Draft	TEST											01/12/2021 08:22:47	Eleftheriou Lefteris
Draft	Draft	etc trust											31/10/2021 22:25:42	Eleftheriou Lefteris
Evaluated	Evaluated	DOKM						28/11/2021	29/10/2021 00:00:00	29/10/2021 23:31:29	249	-	29/10/2021 23:29:27	Eleftheriou Lefteris
Evaluated	Evaluated	ANNA1 TRUST	12					14/11/2021	15/10/2021 00:00:00	15/10/2021 11:13:10	231	-	15/10/2021 10:58:55	Eleftheriou Lefteris
Evaluated	Evaluated	PJ TRUST						10/11/2021	11/10/2021 00:00:00	11/10/2021 13:09:06	227	-	11/10/2021 13:06:30	Eleftheriou Lefteris
Evaluated	Evaluated	ANNA TRUST						10/11/2021	11/10/2021 00:00:00	11/10/2021 13:01:19	231	-	11/10/2021 12:59:41	Eleftheriou Lefteris
Draft	Draft	PJ TRUST	12						05/10/2021 10:10:00				05/10/2021 10:17:39	Eleftheriou Lefteris
Submitted	Submitted	PJ TRUST							05/10/2021 10:10:00				05/10/2021 10:10:08	Eleftheriou Lefteris
Evaluated	Evaluated	SP FAMILY TRUST						30/10/2021	30/09/2021 00:00:00	30/09/2021 13:30:29	159	-	30/09/2021 13:26:53	Eleftheriou Lefteris
Evaluated	Evaluated	Anastasia						13/10/2021	13/09/2021 00:00:00	13/09/2021 10:09:43	170	-	13/09/2021 09:56:29	Eleftheriou Lefteris
Submitted	Submitted	ANNE FAMILY TRUST	12						13/09/2021 09:53:29				13/09/2021 09:53:15	Eleftheriou Lefteris
Submitted	Submitted	Anastasia							13/09/2021 09:53:37				13/09/2021 09:51:25	Eleftheriou Lefteris
Submitted	Submitted	CHRISTOS FAMILY TRUST							06/08/2021 00:00:00				06/08/2021 11:05:50	Eleftheriou Lefteris
Submitted	Submitted	CONTROL	12						06/08/2021 00:00:00				06/08/2021 10:42:59	Eleftheriou Lefteris
Evaluated	Evaluated	test	010101	ANNE FAMILY TRUST				15/08/2021	16/07/2021 00:00:00	16/07/2021 12:23:44	211	-	16/07/2021 12:13:57	Eleftheriou Lefteris

Advanced Search Filters Defining Function

**Trusts Registry**

Results: 1 - 18 / 18 | Page Size: 20

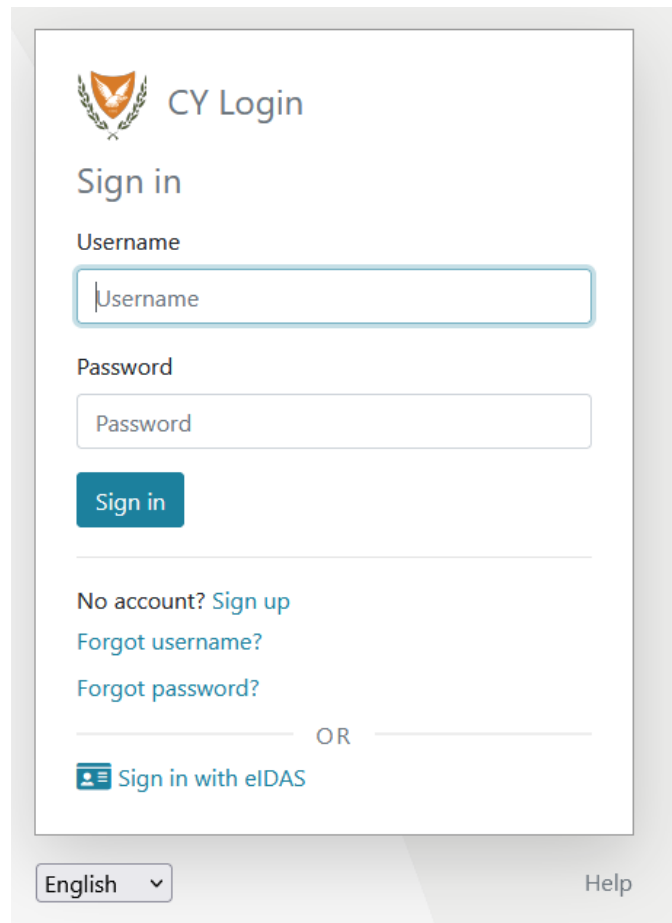
Beneficial Ownership Registry ID	Registry Entry Date	Trust Name	Trust Type	Country of Establishment	Registration Date	Governing Law	Termination Date	Controlling Interest	Version No	Trust Version Status	Trust Status	Note	Registration Time	Registered by User	Date of last update by the Trustee
TRUST.255	29/10/2021 00:00:00	DOKM	Express Trust	Hungary	09/10/2021	LAW		Yes	1	Finalized - Published	Active		29/10/2021 23:54:21	Ioannou Maria	29/10/2021 23:52:27
TRUST.132	16/06/2021 00:00:00	test 4444	Express Trust	Greece	01/06/2021			No	1	Finalized - Published	Submitted	Trustee has not completed with registration	16/06/2021 18:02:35	Papadopoulos George	16/06/2021 18:59:50
TRUST.153	08/07/2021 00:00:00	test	Express Trust	Cyprus		test		No	1	Finalized - Published	Submitted	Trustee has not completed with registration	29/06/2021 16:51:27	Papadopoulos Andreas	08/07/2021 15:43:15
TRUST.251	29/10/2021 00:00:00	test	Express Trust	Austria	01/01/1900	test		No	1	Finalized - Published	Active		29/10/2021 15:27:47	Papadopoulos Andreas	29/10/2021 15:29:11
TRUST.265	29/11/2021 00:00:00	APOL Trust	Express Trust	Cyprus	01/09/2021	Cyprus		No	1	Finalized - Published	Active		18/11/2021 10:55:16	##	29/11/2021 16:49:30
TRUST.271	22/11/2021 00:00:00	NK TRUST	Express Trust	Cyprus				No	1	Finalized - Published	Active		22/11/2021 12:44:13	Ioannou Maria	22/11/2021 13:06:00
TRUST.270	24/11/2021 00:00:00	Andreas1	Express Trust	Cyprus				No	2	Finalized - Published	Active		25/11/2021 10:18:30	GRIGORAKIS ANDREAS	25/11/2021 16:47:29
TRUST.280	23/11/2021 00:00:00	Example 3	Express Trust	Cyprus				No	2	Finalized - Published	Active		07/12/2021 10:33:23	Hedigeropoulos Irene	26/12/2021 10:13:21
TRUST.293	29/11/2021 00:00:00	andreas2	Express Trust	Cyprus				No	2	Finalized - Published	Active		29/11/2021 11:22:45	GRIGORAKIS ANDREAS	29/11/2021 11:25:07
TRUST.295	07/12/2021 00:00:00	gls	Express Trust	Cyprus	01/11/2021	Cyprus		No	1	Finalized - Published	Active		29/11/2021 11:41:36	GRIGORAKIS ANDREAS	07/12/2021 10:16:52
TRUST.303	17/12/2021 00:00:00	ioannou trust	Express Trust	Cyprus	01/12/2021	test		No	1	Finalized - Published	Active		17/12/2021 10:30:32	Ioannou Maria	17/12/2021 10:29:26
TRUST.263	20/12/2021 00:00:00	Liverpool Trust	Express Trust	Cyprus	01/09/2021	Cyprus	01/01/2009	No	3	Finalized - Published	Active		22/12/2021 15:16:06	##	22/12/2021 16:20:37
TRUST.267	18/12/2021 00:00:00	Example 2	Express Trust	Austria	01/11/2021	Austrian		No	5	Finalized - Published	Active		26/12/2021 10:14:31	Hedigeropoulos Irene	26/12/2021 10:16:23
TRUST.309	27/12/2021 00:00:00	test	Express Trust	Cyprus	20/09/2011	Republic of Cyprus		Yes	1	Finalized - Published	Active		27/12/2021 22:29:33	Test Christina	27/12/2021 22:43:23
TRUST.246	25/10/2021 00:00:00	test	Express Trust	Austria	01/01/1900	test		Yes	1	Finalized - Published	Active		25/10/2021 13:14:28	Papadopoulos Andreas	25/10/2021 13:23:37
TRUST.168	30/07/2021 00:00:00	Anastasia	Express Trust	Cyprus	13/07/2021	TEST		Yes	1	Finalized - Published	Active		30/07/2021 10:37:30	test maria	30/07/2021 13:38:55
TRUST.247	27/10/2021 00:00:00	DOKE TRUST	Express Trust	Cyprus	17/07/1992	CYPRUS LAW		Yes	1	Finalized - Published	Active		27/10/2021 08:08:26	Ioannou Maria	27/10/2021 08:19:14
TRUST.258	17/11/2021 00:00:00	Example 1	Legal Arrangement similar to Trust	Cyprus	15/01/2005	Cyprus		No	1	Finalized - Published	Active		17/11/2021 11:03:33	Hedigeropoulos Irene	17/11/2021 12:43:48

Advanced Sorting Field Defining Function

## 2.2. User Registration & Subscription Management functions

### 2.2.1. User Registration (Sign Up)

The user enters the system address (URL) and the system displays the login screen, where the user selects Cy Login as the Digital Authentication service. The system refers the user to the relevant username & password page of Cy Login so that he is authenticated.



Cy Login Digital Authentication Page

Upon successful authentication, Cy Login returns the user to the system, which searches for the user in its database. If it finds it, then it gives it access to the relevant applications (depending on its roles), if not, the system displays the user registration page of the platform. After the user provides the necessary information on the relevant forms, the system sends a relevant e-mail to activate the account. Also, if the user has chosen a role that requires the payment of the subscription, the relevant informative e-mail provides a notification for payment of the subscription.



## A. User Registration Form (pop up)

User Registration Form

In the user registration form, the user must fill in the following information:

Field	Description
Organization	The organization (user group) to which the user wishes to register
Identity Provider	The Digital Authentication Service with which it wishes to be authenticated in the system <i>Note: The system displays the Digital Authentication Services to which the selected Organization is registered (Platform Authentication Service or connected LDAP Directories)</i>
Actor	The role in which the user wishes to register in the system <i>Note: The roles that appear in the selection list are those that the specific Organization has defined as directly accessible to external users (Public Actors)</i>
Subscription Policy	If subscription is required for the selected role, the user should select one of the available subscription policies provided by the system for that role

	(if only one is provided, then the field is not displayed, and is considered default by default)
Secondary Actor	The secondary role in which the user wishes to register with the system (field is displayed if such a feature is provided for the primary role)
Secondary Subscription Policy	If subscription is required for the selected sub-role, the user must select one of the available subscription policies provided by the system for the specific (sub-role) (if only one is provided, then the field is not displayed, and is considered default by default)
E-mail	The user's email address <i>Note: The above address should be unique to the system for the selected Organization and Digital Authentication Service</i>
Language	The presentation language of the system screens desired by the user
Username	The unique user ID from cyLogin. The field is locked and cannot be modified.
Person	Details of the registered user (see pop up B below)
Confirmation & Acknowledgment Messages	If required for the role (or roles) requested by the registered user to confirm or accept some data, similar messages are displayed in the form of a check box

**Public roles available in the system (for external user):**

Code	Name
C_NATURAL_LEGAL	Natural or legal person that can demonstrate a legitimate interest [Section 61C (12) (c) of the AML / CFT Law] or Natural or Legal Person on the basis of section 61C (12) (d) of the AML / CFT Law, other than Trustee or Obligated Entity.
C_OBLIGED_BANK	Credit or Financial Institution as an Obligated Entity according to section 2A of the AML / CFT Law.
C_TRUSTEE	Trustee of an express trust or person holding an equivalent position in a legal arrangement similar to trust.
C_OBLIGED	Obligated Entity according to section 2A of the AML / CFT Law (excluding Credit & Financial Institutions)
C_COMPETENT	Authorities / FIU, as per section 61C (12) (a) of the AML / CFT Law.

## B. Natural Person Form (pop up)

Natural Person Data Entry Form

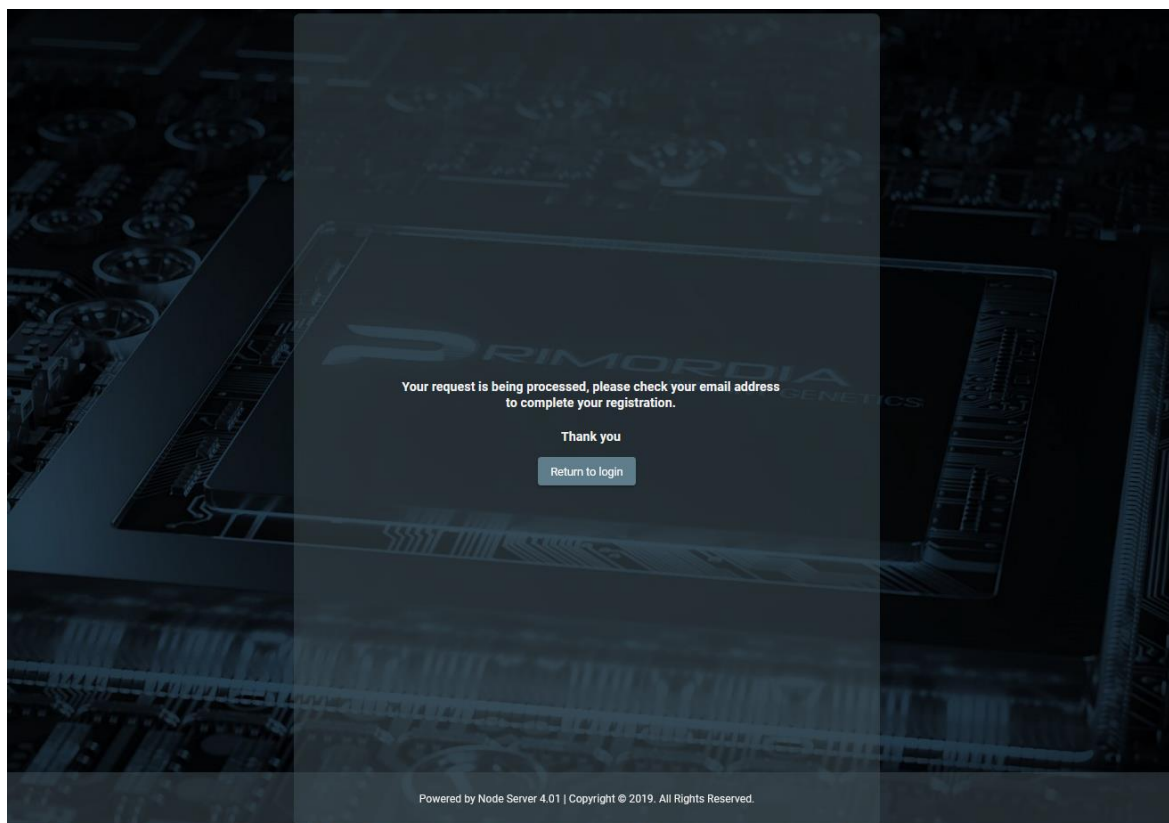
In the Natural Person registration form the user must fill in the following information:

Field Name	Field Type	Shows up	Mandatory	Remarks
<b>Person Section</b>				
Name	Text field	YES	YES	Name
Surname	Text field	YES	YES	Last name
Contact Phone	Text field	YES	YES	Contact Phone
Work E-mail	E-mail field	YES	YES	Working E-Mail
I wish to register and act on behalf of a Legal Entity	Check box YES / NO (check box)	YES	YES	I wish to register and use the system on behalf of a Legal Entity <i>The field has a default value of NO. If YES value is selected, the fields related to the Legal Entity are also displayed</i>
Obligated Entity Type	Options menu with Obligated Entity Types	Under conditions	YES (if displayed)	Obligatory Entity Type <i>The field is displayed if an Obligated Entity role is selected (2 roles available). The options also change depending on the selected Obligated Entity role</i>
Select Competent Authority	Options menu with Competent Authorities (excluding CySec)	Under conditions	YES (if displayed)	Competent authority <i>The field is displayed if a Competent Authority role is selected</i>

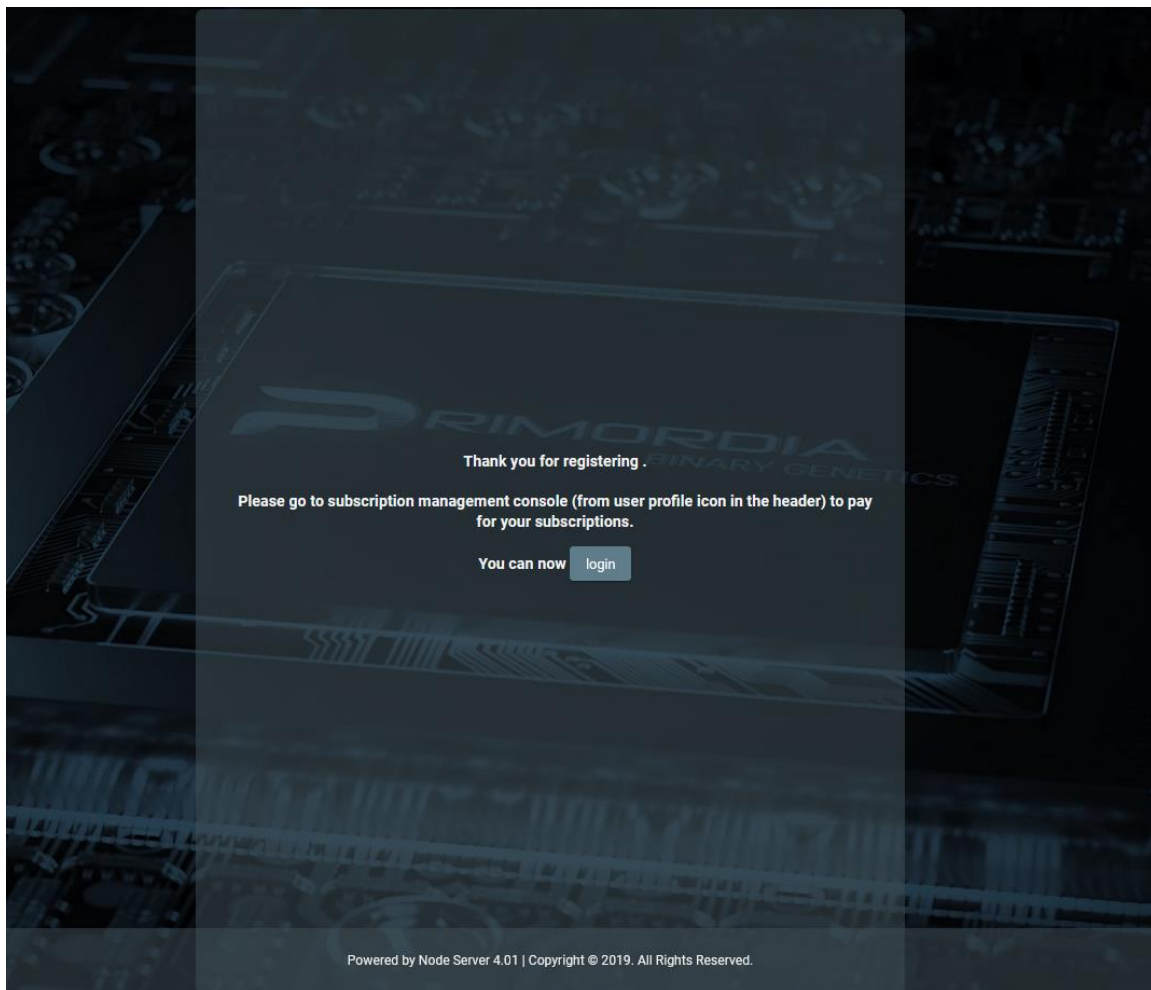
<b>Legal Entity Section</b>	<p>The whole section is displayed if YES value is selected in the field «I wish to register and act on behalf of a Legal Entity»</p> <p><b>Note:</b> If a Competent Authority role is selected the field is not displayed but the Person is automatically associated with the Legal Entity selected as a Competent Authority (all competent authorities have already been passed to the base as Legal Entities)</p>			
Full Legal Name	Text field	YES	YES	Full Name
Registration Number	Text field	YES	Under conditions	Registration number <i>The field is required if a role other than Competent Authority or Cysec is chosen</i>
Country of Registration	Menu options with database countries	YES	YES	Country of Registration <i>Depending on the role to be selected the field receives a default Cyprus value and locks</i>
City	Text field	YES	YES	City
Post Code	Text field	YES	YES	Postcodes
Address	Text field	YES	YES	Address
Number	Text field	YES	YES	Number (Street)
Tax ID	Text field	YES	YES	Tax Identification Number
<b>AML / CFT Section</b>	The whole section is displayed depending on the selected role			
Relevant AML / CFT Supervisory Authority	Options menu with available Supervisory Authorities	Under conditions	YES (if displayed)	AML / CFT Supervisory Authority <i>The field is displayed if Cyprus value is selected in the Country of Residence field (for a natural person) or in the Country of Registration field (for a Legal Entity)</i> <i>In the case of an Obligated Entity role the available options change depending on the Obligated Entity Type selected</i>
Relevant AML / CFT Supervisory Authority	Text box	Under conditions	YES (if displayed)	AML / CFT Supervisory Authority <i>In the case of an Obligated Entity role the available options change depending on the Obligated Entity Type selected</i> <i>At the same time, the check box "Not in List" appears.</i>
Country of AML / CFT Supervisory Authority	Menu options with database countries	Under conditions	YES (if displayed)	AML / CFT Supervisory Authority <i>The field is displayed if a YES value is selected in the Not in List check box</i>

License Number by AML / CFT Supervisory Authority	Text field	Under conditions	YES (if displayed)	Country of AML / CFT Surveillance Authority <i>The field is displayed if a YES value is selected in the Not in List check box</i>
--	------------	------------------	-----------------------	---

### C. Registration Confirmation Screen



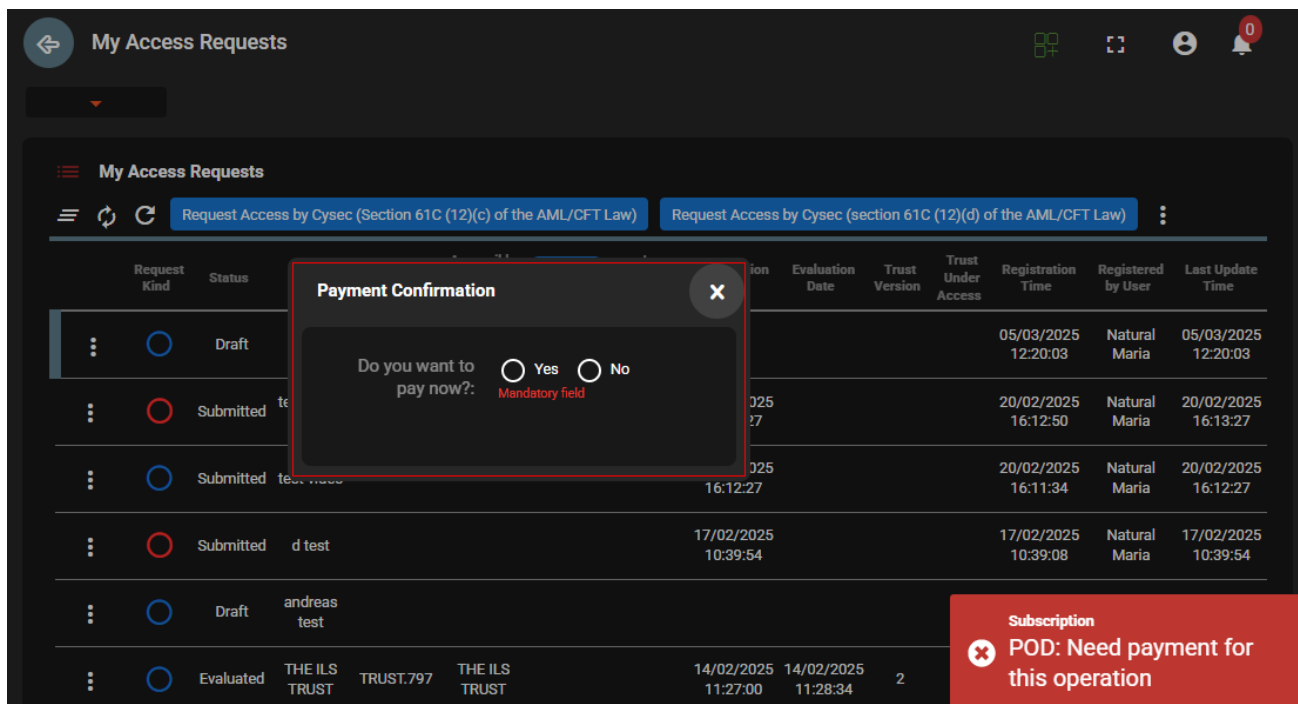
Email Message



Email Confirmation Message. Complete User Registration

### 2.2.2. Payment on Demand

For access to an express trust or similar legal arrangement, on the basis of section 61C(12)(c) of the AML/CFT Law, the User selects the 'Submit' function at a record set level from 'My Access Requests' option in the menu. Upon activation of the 'Pay' function, the system redirects the User to the relevant Payment Gateway (JCC) page to provide their credit card details and complete the payment.







If the transaction is approved, a purchase for **75.00 EUR** will appear in your bank statement under the name **PAPAIOANNOU ANDREAS**

VISA



maestro

Cardholder First Name :

Cardholder Last Name :

Cardholder Email :

Card Number :

Expiry Date (Month / Year) :


CVV2/CSC :

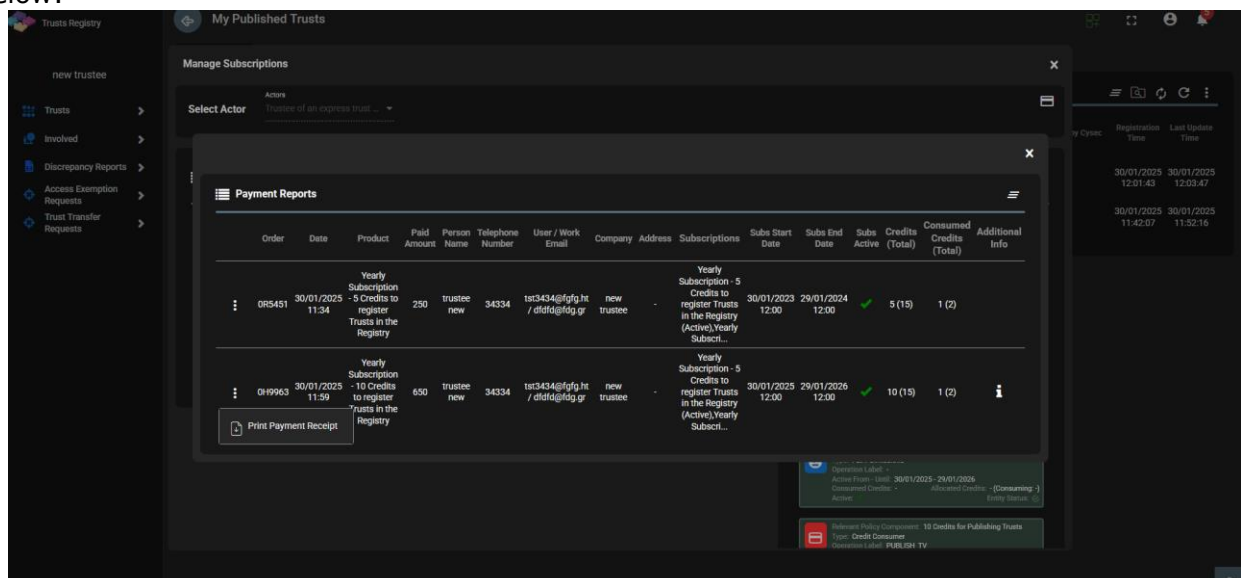
SUBMIT

[Cancel and return to Merchant's website](#)



JCC Payment Form

The User may download and print a payment receipt for each payment he has made by selecting the 'Subscriptions' option from his profile and then selecting the 'Payments' icon  as shown below:



The screenshot displays the 'Payment Reports' section of the JCC Payment Form. It features a table with columns for Order, Date, Product, Paid Amount, Person Name, Telephone Number, User / Work Email, Company Address, Subscriptions, Subs Start Date, Subs End Date, Subs Active, Credits (Total), Consumed Credits (Total), and Additional Info. Two rows of subscription data are visible, each with a 'Print Payment Receipt' button.

Order	Date	Product	Paid Amount	Person Name	Telephone Number	User / Work Email	Company Address	Subscriptions	Subs Start Date	Subs End Date	Subs Active	Credits (Total)	Consumed Credits (Total)	Additional Info
0RS451	30/01/2025 11:34	Yearly Subscription - 5 Credits to register Trusts in the Registry	250	trustee new	34334	tst34334@fgrg.ht / dldfdgfdg.gr	new trustee	Yearly Subscription - 5 Credits to register Trusts in the Registry (Active), Yearly Subscri...	30/01/2023 12:00	29/01/2024 12:00	✓	5 (15)	1 (2)	
0H9963	30/01/2025 11:59	Yearly Subscription - 10 Credits to register Trusts in the Registry	650	trustee new	34334	tst34334@fgrg.ht / dldfdgfdg.gr	new trustee	Yearly Subscription - 5 Credits to register Trusts in the Registry (Active), Yearly Subscri...	30/01/2023 12:00	29/01/2026 12:00	✓	10 (15)	1 (2)	

Payment Report Screen



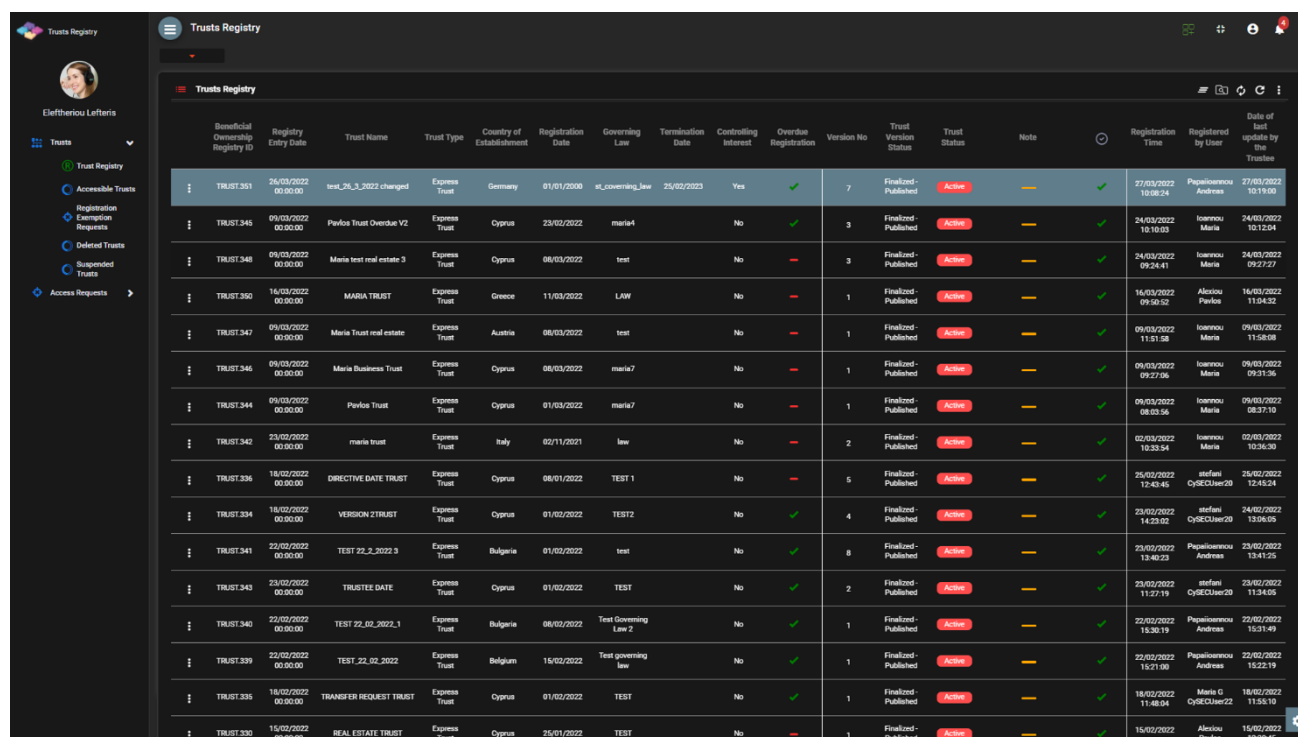
### 3. Access by natural or legal persons, in accordance with Articles 61C (12) (c) and 61C (12) (d) of the AML / CFT Law

#### 3.1. Menus

Upon entering the application, the user has access to the following data directories (menu on the left):

Menu	Description
<b>Trusts Registry</b>	This directory presents the latest editions of Active Registry Trusts that have been published. This list is essentially about the Register of Trusts.
<b>Accessible Trusts</b>	The specific list presents the latest versions of the active Trusts of the Registry that have been published, for the Trusts that have been accessed to the specific user through the approval of an access request.
<b>Registration Exemption Requests</b>	The specific list presents all the Requests for Exemption of Trust from the Register that have been confirmed by the Cyprus Hellenic Capital Market Commission.
<b>Deleted Trusts</b>	The specific list presents the Trusts that have been deleted from the Register.
<b>Suspended Trusts</b>	The specific list presents the Trusts that have been suspended.
<b>My Access Requests</b>	The specific list presents all the Trust Access Requests that have been registered by the specific user.

The following are indicative screens of the application directories:



Beneficial Ownership Registry ID	Registry Entry Date	Trust Name	Trust Type	Country of Establishment	Registration Date	Governing Law	Termination Date	Controlling Interest	Overdue Registration	Version No	Trust Version Status	Trust Status	Note	Registration Time	Registered by User	Date of last update by the Trustee
TRUST.331	26/03/2022 00:00:00	test_26_3_2022 changed	Express Trust	Germany	01/01/2008	nl_covering_law	25/02/2023	Yes	✓	7	Finalized - Published	Active	✓	27/03/2022 10:08:24	Papadimitriou Andreas	27/03/2022 10:19:00
TRUST.345	09/03/2022 00:00:00	Pavlos Trust Overdue V2	Express Trust	Cyprus	23/02/2022	maria4		No	✓	3	Finalized - Published	Active	✓	24/03/2022 18:18:03	Ioannou Maria	24/03/2022 10:12:04
TRUST.348	09/03/2022 00:00:00	Maria test real estate 3	Express Trust	Cyprus	08/03/2022	test		No	✓	3	Finalized - Published	Active	✓	24/03/2022 09:24:41	Ioannou Maria	24/03/2022 09:27:27
TRUST.350	16/03/2022 00:00:00	MARIA TRUST	Express Trust	Greece	11/03/2022	LAW		No	✓	1	Finalized - Published	Active	✓	16/03/2022 09:50:52	Alexiou Pavlos	16/03/2022 11:04:32
TRUST.347	09/03/2022 00:00:00	Maria Trust real estate	Express Trust	Austria	08/03/2022	test		No	✓	1	Finalized - Published	Active	✓	09/03/2022 11:51:58	Ioannou Maria	09/03/2022 11:58:08
TRUST.346	09/03/2022 00:00:00	Maria Business Trust	Express Trust	Cyprus	08/03/2022	maria7		No	✓	1	Finalized - Published	Active	✓	09/03/2022 09:27:06	Ioannou Maria	09/03/2022 09:31:36
TRUST.344	09/03/2022 00:00:00	Pavlos Trust	Express Trust	Cyprus	01/03/2022	maria7		No	✓	1	Finalized - Published	Active	✓	09/03/2022 08:03:56	Ioannou Maria	09/03/2022 08:37:10
TRUST.342	23/02/2022 00:00:00	maria trust	Express Trust	Italy	02/11/2021	law		No	✓	2	Finalized - Published	Active	✓	02/03/2022 10:33:54	Ioannou Maria	02/03/2022 10:36:30
TRUST.336	18/02/2022 00:00:00	DIRECTIVE DATE TRUST	Express Trust	Cyprus	08/01/2022	TEST 1		No	✓	5	Finalized - Published	Active	✓	25/02/2022 12:40:40	ioannou CySECUser29	26/02/2022 12:45:24
TRUST.334	16/02/2022 00:00:00	VERSION 2 TRUST	Express Trust	Cyprus	01/02/2022	TEST2		No	✓	4	Finalized - Published	Active	✓	25/02/2022 14:23:02	ioannou CySECUser29	24/02/2022 13:06:08
TRUST.341	22/02/2022 00:00:00	TEST_22_2_2022_3	Express Trust	Bulgaria	01/02/2022	test		No	✓	8	Finalized - Published	Active	✓	23/02/2022 13:40:23	Papadimitriou Andreas	23/02/2022 13:41:25
TRUST.343	23/02/2022 00:00:00	TRUSTEE DATE	Express Trust	Cyprus	01/02/2022	TEST		No	✓	2	Finalized - Published	Active	✓	23/02/2022 11:27:19	ioannou CySECUser29	23/02/2022 11:34:05
TRUST.340	22/02/2022 00:00:00	TEST_22_02_2022_1	Express Trust	Bulgaria	08/02/2022	Test Governing Law 2		No	✓	1	Finalized - Published	Active	✓	22/02/2022 15:30:13	Papadimitriou Andreas	22/02/2022 15:31:49
TRUST.339	22/02/2022 00:00:00	TEST_22_02_2022	Express Trust	Belgium	15/02/2022	Test governing law		No	✓	1	Finalized - Published	Active	✓	22/02/2022 15:21:08	Papadimitriou Andreas	22/02/2022 15:22:19
TRUST.335	18/02/2022 00:00:00	TRANSFER REQUEST TRUST	Express Trust	Cyprus	01/02/2022	TEST		No	✓	1	Finalized - Published	Active	✓	18/02/2022 11:48:04	Maria G	18/02/2022 11:55:10
TRUST.330	15/02/2022 00:00:00	REAL ESTATE TRUST	Express Trust	Cyprus	25/01/2022	TEST		No	✓	1	Finalized - Published	Active	✓	15/02/2022 12:22:38	Alexiou Pavlos	15/02/2022 12:30:45

Catalog of Trusts Registry

Accessible Trusts List										
Beneficial Ownership Registry ID	Trust Name	Trust Type	Country of Establishment	Governing Law	Trust Status	Access Deadline	Register at	Trust Version Id	Register by	Request ID
TRUST.128	Test Trust 1	Express Trust		Test Trust 1	Deleted	30/07/2021	12/06/2021 10:58:01	137	Registry Administrator	91

List of Accessible Trusts (Accessible Trusts)

Registration Exemption Requests													
Registry Code	Registry Entry Date	Beneficial Ownership Register ID	Trust Name	Trust Type	Country of Registration	Exemption Reason	Publishing has been Verified by Cyprus	Cysec Comments	Exempted Trust Status	Request Status	Version No	Registration Time	Registered by User
TRUST.EXC.308	27/12/2021 00:00:00	987654	NPP Trust	Express Trust	Cyprus	1	✓	test308	Active	Finalized - Published	1	27/12/2021 14:17:38	Polykris Nicosias
TRUST.EXC.305	21/12/2021 00:00:00	12	EXE	Express Trust	Austria	1	✓		Active	Finalized - Published	1	21/12/2021 12:53:40	Ioannou Maria
TRUST.EXC.294	29/11/2021 00:00:00	freea	freea	Express Trust	Cyprus	1	✓	testing 29/11/2021	Active	Finalized - Published	1	29/11/2021 11:35:41	GEORGIADES ANDREAS
TRUST.EXC.274	22/11/2021 00:00:00	Austrian	Example 2	Express Trust	Cyprus	1	✓	testing 22-11-2021	Active	Finalized - Published	1	22/11/2021 13:51:19	Hedgimorghou Irene
TRUST.EXC.272	22/11/2021 00:00:00	268	NK TRUST	Express Trust	Cyprus	1	✓	test22-11-2021	Active	Finalized - Published	1	22/11/2021 12:56:39	zenofontosa richy
TRUST.EXC.266	29/11/2021 00:00:00	test	Example 1	Legal Arrangement Similar to Trust	Cyprus	1	✓	testing 23/11/2021	Active	Finalized - Published	1	18/11/2021 14:04:27	Hedgimorghou Irene
TRUST.EXC.260	17/11/2021 00:00:00	45566456	mga	Express Trust	Cyprus	1	✓	test	Active	Finalized - Published	1	17/11/2021 16:16:15	GEORGIOU MARIA
TRUST.EXC.250	29/10/2021 00:00:00	LONDON_11910	Test Exempted Trust 2021	Express Trust	Belgium	1	✓	the request is verified	Active	Finalized - Published	1	29/10/2021 15:09:13	Ioannou Maria
TRUST.EXC.248	28/10/2021 00:00:00	1234	test	Express Trust	Austria	1	✓		Active	Finalized - Published	1	28/10/2021 15:58:11	Papadonourou Andreas
TRUST.EXC.242	15/10/2021 00:00:00	54	MARIA EXEMPT	Express Trust	Austria	1	✓		Active	Finalized - Published	1	15/10/2021 10:44:28	Ioannou Maria
TRUST.EXC.230	30/09/2021 00:00:00	123	EXEMPTED TRUST REQUEST	Express Trust	Austria	1	✓		Active	Finalized - Published	1	30/09/2021 11:55:29	Ioannou Maria
TRUST.EXC.225	17/09/2021 00:00:00	test	test	Express Trust	Bulgaria	1	✓		Active	Finalized - Published	1	17/09/2021 14:11:33	Papadonourou Andreas
TRUST.EXC.206	09/09/2021 00:00:00	123	Stephanie Trust	Express Trust	Austria	1	✓		Active	Finalized - Published	1	09/09/2021 09:45:13	test maria
TRUST.EXC.186	30/07/2021 00:00:00		MariaExempt_versio2	Express Trust	Cyprus	1	✓		Active	Finalized - Published	1	30/07/2021 11:04:18	Alexiou Pavlos
TRUST.EXC.130	16/06/2021 00:00:00	TRUST EXEMPTED 21	test exempted	Express Trust	Bulgaria	1	✓		Active	Finalized - Published	1	16/06/2021 15:44:06	Papadonourou George

List of Trust Exemption Requests from the Registry (Registration Exemption Requests)

Deleted Trusts															
Beneficial Ownership Register ID	Registry Entry Date	Trust Name	Trust Type	Country of Establishment	Date of Establishment	Governing Law	Controlling Interest	Version No	Trust Version Status	Trust Status	Deletion Date	Deletion Requested by Trustee	Registration Time	Registered by User	Last Update Time
TRUST.135	22/06/2021 00:00:00	CHRISTOS FAMILY TRUST	Express Trust	Cyprus	16/06/2021	The trustees law	Yes	1	Finalized - Published	Deleted	13/09/2021		22/06/2021 09:15:47	Papadimitriou George	22/06/2021 11:41:44
TRUST.323	16/02/2022 00:00:00	test 16_2_2022	Express Trust	Belgium	01/02/2022	test governing law	No	1	Finalized - Published	Deleted	21/02/2022		16/02/2022 18:24:19	Papadimitriou Andreas	16/02/2022 18:16:57
TRUST.159	26/07/2021 00:00:00	test 7_7_2021	Express Trust	Bulgaria	01/01/1999	test	No	1	Finalized - Published	Deleted	08/05/2021		07/07/2021 17:32:13	Papadimitriou Andreas	26/07/2021 18:07:04
TRUST.246	25/10/2021 00:00:00	test	Express Trust	Austria	01/01/1900	test	Yes	1	Finalized - Published	Deleted	30/10/2021		25/10/2021 13:14:28	Papadimitriou Andreas	25/10/2021 15:23:37
TRUST.128	12/06/2021 00:00:00	Test Trust 1	Express Trust	Greece	10/06/2021	Test Trust 1	No	6	Finalized - Published	Deleted	28/07/2021		16/06/2021 18:01:42	Papadimitriou George	16/06/2021 18:02:00
TRUST.209	09/09/2021 00:00:00	StephanieTrustNormal	Express Trust	Cyprus	08/09/2021	rb3	No	1	Finalized - Published	Deleted	13/09/2021		09/09/2021 10:29:27	test maria	09/09/2021 16:34:49
TRUST.155	02/07/2021 00:00:00	ANNE FAMILY TRUST	Express Trust	Cyprus	15/05/2018	CYPRUS LAW	No	2	Finalized - Published	Deleted	13/09/2021		09/09/2021 12:38:16	Ioannou Maria	09/09/2021 12:27:51
TRUST.223	14/09/2021 00:00:00	exempted info trust	Express Trust	Cyprus	01/09/2021	test	No	1	Finalized - Published	Deleted	14/09/2021		13/09/2021 13:31:23	Ioannou Maria	14/09/2021 09:31:14
TRUST.218	20/09/2021 00:00:00	MEETING	Express Trust	Cyprus	01/09/2021	TEST	Yes	1	Finalized - Published	Deleted	21/09/2021		13/09/2021 11:39:06	Ioannou Maria	30/09/2021 16:09:15
TRUST.195	30/09/2021 00:00:00	JOHNNY TRUST	Express Trust	Cyprus	11/01/2016	TEST	No	1	Finalized - Published	Deleted	09/09/2021		06/09/2021 12:27:27	Ioannou Maria	30/09/2021 16:13:13
TRUST.157	20/09/2021 00:00:00	SP FAMILY TRUST	Express Trust	Cyprus	17/01/2016	CYPRUS LAW	No	1	Finalized - Published	Deleted	05/10/2021		07/07/2021 11:58:25	Ioannou Maria	30/09/2021 15:17:45
TRUST.231	04/10/2021 00:00:00	PJ TRUST	Legal Arrangement Similar to Trust	Cyprus	19/02/2009	TEST	Yes	1	Finalized - Published	Deleted	30/10/2021		04/10/2021 11:10:43	Ioannou Maria	04/10/2021 11:19:52
TRUST.236	11/10/2021 00:00:00	ANNA TRUST	Legal Arrangement Similar to Trust	Cyprus	18/06/1992	TEST	Yes	1	Finalized - Published	Deleted	09/09/2021		11/10/2021 11:18:19	Ioannou Maria	11/10/2021 11:47:33
TRUST.249	29/10/2021 00:00:00	Test Express Trust 2021	Express Trust	Lithuania	01/01/1990	Law 1989 new version	No	2	Finalized - Published	Deleted	21/10/2021		29/10/2021 14:09:30	Ioannou Maria	29/10/2021 15:00:25
TRUST.267	16/11/2021 00:00:00	MGA	Express Trust	Cyprus	01/01/2020	Cyprus International Trust Law	Yes	2	Finalized - Published	Deleted	01/01/2021		16/11/2021 16:48:41	GEORGIOU MARIA	16/11/2021 16:59:53
TRUST.276	22/11/2021 00:00:00	The Christine Trust	Express Trust	Cyprus	26/09/2011	Republic of Cyprus	No	1	Finalized - Published	Deleted	22/11/2021		22/11/2021 20:50:55	test Christine	22/11/2021 21:13:53
TRUST.279	23/11/2021 00:00:00	AFT Trust	Express Trust	Cyprus	22/11/2021	SOUTH AFRICA	Yes	1	Finalized - Published	Deleted	23/11/2021		23/11/2021 07:46:48	serafimova richy	23/11/2021 08:16:27
TRUST.275	22/11/2021 00:00:00	SAB TRUST	Express Trust	Cyprus	13/11/2021	CYPRUS	No	2	Finalized - Published	Deleted	22/11/2021		22/11/2021 16:59:50	serafimova richy	22/11/2021 16:47:14
TRUST.285	23/11/2021 00:00:00	AMA Trust	Express Trust	Cyprus	01/11/2021	Cyprus	No	1	Finalized - Published	Deleted	20/11/2021		23/11/2021 16:59:50	s.s	23/11/2021 16:59:50

List of Deleted Trusts from the Register (Deleted Trusts)

Trusts Registry

Elietheriou Lefteris

Trusts

Trust Registry

Accessible Trusts

Registration Exemption Requests

Deleted Trusts

Suspended Trusts

Access Requests

Suspended Trusts

Beneficial Ownership Register ID

Registry Entry Date

Trust Name

Trust Type

Country of Establishment

Date of Establishment

Version No

Trust Version Status

Trust Status

Suspension Date From

Suspension Reason

Other Suspension Reasons (Description)

Suspension Comments

Compliance Deadline

Registration Time

Registered by User

Last Update Time

TRUST.132

16/06/2021 00:00:00

test 4444

Express Trust

Greece

01/06/2021

1

Finalized - Published

Suspended

26/06/2021

Information provided based on article 61C of AML Law is incomplete, inaccurate or false

30/07/2021

16/06/2021 18:02:35

Papadimitriou George

16/06/2021 18:09:50

TRUST.183

08/07/2021 00:00:00

test

Express Trust

Cyprus

1

Finalized - Published

Suspended

02/09/2021

Information provided based on article 61C of AML Law is incomplete, inaccurate or false

17/09/2021

29/06/2021 16:51:27

Papadimitriou Andreas

08/07/2021 15:43:15

TRUST.348

16/05/2022 00:00:00

test for legal entity

Express Trust

Belgium

03/05/2022

8

Finalized - Published

Suspended

09/05/2022

Information provided based on article 61C of AML Law is incomplete, inaccurate or false

ok

24/09/2022

06/06/2022 12:05:45

Ioannou Maria

06/06/2022 12:07:15

List of Suspended Trusts

Trusts Registry

Eleftheriou Lefteris

Trusts

Access Requests

My Access Requests

My Access Requests

Request Kind

Status

Trust Name

BO Registry ID

Accessible Trust Name

Request Status

Is Confirmed (Cysoc)

Is Approved (Trustee)

Access Deadline

Submission Date

Evaluation Date

Trust Version

Trust Under Access

Registration Time

Registered by User

Last Update Time

Requester Access by Cysoc (Section 61C (1)(c) of the AMI/CFT Law)

Requester Access by Cysoc (section 61C (1)(c) of the AMI/CFT Law)

🔍	🔴	Draft	test			<div>🔴</div>							01/12/2021 10:38:43	Eleftheriou Lefteris	01/12/2021 10:38:43
🔍	🔴	Draft	TEST			<div>🔴</div>							01/12/2021 08:22:47	Eleftheriou Lefteris	01/12/2021 08:22:47
🔍	🔴	Draft	ABC Trust			<div>🔴</div>							31/10/2021 22:25:42	Eleftheriou Lefteris	31/10/2021 22:25:42
🔍	🔵	Evaluated	DOKIM		DOKIM	<div>🟢</div>		28/11/2021	29/10/2021 00:00:00	29/10/2021 23:31:29	249	➡	29/10/2021 23:29:27	Eleftheriou Lefteris	29/10/2021 23:31:29
🔍	🔵	Evaluated	ANNA1 TRUST	T2	ANNA TRUST	<div>🟢</div>		14/11/2021	15/10/2021 00:00:00	15/10/2021 11:15:10	231	➡	15/10/2021 10:58:55	Eleftheriou Lefteris	15/10/2021 11:15:10
🔍	🔴	Evaluated	PU TRUST		PU TRUST	<div>🟢</div>		10/11/2021	11/10/2021 00:00:00	11/10/2021 13:09:06	227	➡	11/10/2021 13:06:30	Eleftheriou Lefteris	11/10/2021 13:09:06
🔍	🔵	Evaluated	ANNA TRUST		ANNA TRUST	<div>🟢</div>		10/11/2021	11/10/2021 00:00:00	11/10/2021 13:01:19	231	➡	11/10/2021 12:59:41	Eleftheriou Lefteris	11/10/2021 13:01:19
🔍	🔴	Draft	PU TRUST	T2		<div>🔴</div>							05/10/2021 10:17:39	Eleftheriou Lefteris	05/10/2021 10:17:39
🔍	🔴	Submitted	PU TRUST			<div>🔴</div>			05/10/2021 10:10:56				05/10/2021 10:10:08	Eleftheriou Lefteris	05/10/2021 10:10:56
🔍	🔴	Evaluated	SP FAMILY TRUST		SP FAMILY TRUST	<div>🟢</div>		30/10/2021	30/09/2021 00:00:00	30/09/2021 13:30:29	159	➡	30/09/2021 13:26:53	Eleftheriou Lefteris	30/09/2021 13:30:29
🔍	🔴	Evaluated	Anastasia		Anastasia	<div>🟢</div>		13/10/2021	13/09/2021 00:00:00	13/09/2021 10:09:43	170	➡	13/09/2021 09:56:29	Eleftheriou Lefteris	13/09/2021 10:09:43
🔍	🔵	Submitted	ANNIE FAMILY TRUST	T2		<div>🔵</div>			13/09/2021 09:53:29				13/09/2021 09:53:15	Eleftheriou Lefteris	13/09/2021 09:53:29
🔍	🔵	Submitted	Anastasia			<div>🔵</div>			13/09/2021 09:01:37				13/09/2021 09:01:25	Eleftheriou Lefteris	13/09/2021 09:01:37
🔍	🔴	Submitted	CHRISTOS FAMILY TRUST			<div>🟢</div>			06/08/2021 00:00:00				06/06/2021 11:05:50	Eleftheriou Lefteris	06/08/2021 11:07:32
🔍	🔴	Submitted	CONTROL	T2		<div>🟢</div>			06/08/2021 00:00:00				06/06/2021 10:42:59	Eleftheriou Lefteris	06/08/2021 10:50:08

	<i>This feature is only allowed if the request is in Draft mode</i>		
	Delete (Delete Request for Access) <i>This feature is only allowed if the request is in Draft mode.</i>	Recordset	Chapter 3.3.5

Provided Functions at Trust level per Directory

## 3.2. Registry Trust Management

### 3.2.1. Trust Report

Upon successful payment, (and upon approval by CySEC) the User may download a report with detailed information about an express trust or similar legal arrangement (provided that there is no accepted Access Exemption Request). This function is provided through the 'Accessible Trusts' in the menu and by selecting the 'Trust Report' option at a recordset level, as shown below:

Accessible Trusts List

Accessible Trusts List

</

Trust Report

## 3.3. Access Request Management

### 3.3.1. Registration of an Access Request (Request Access by Cysec (Section 61C (12) (c) of the AML / CFT Law) & Request Access by Cysec (Section 61C (12) (d) of the AML / CFT Law)

The purpose of this function is to register an Access Request by a duly authorized user. Reference to requests type "Legitimate Interest according to (Section 61C (12) (c) of the AML / CFT Law) (Type 1))" or Related to an express trust or similar legal arrangement which holds or owns a controlling interest in any corporate or other legal entity that are established in a third country (Section 61C (12) (d) of the AML / CFT Law) (Type 2), which require the approval by CySEC.



The system displays a pop up screen with the Access Request Registration card (different card for Type 1 and Type 2).

The screenshot shows the 'My Access Requests' interface. On the left, there's a sidebar with 'Trusts Registry' and 'My Access Requests'. The main area displays a table of access requests with columns: Request Kind, Status, Trust Name, BO Registry, and a list of requests. A modal form titled 'Register Access Request' is open, showing the 'Access Request Form (OB-K1)'. The form includes fields for 'Trust Name' (mandatory), 'Beneficial Owner Registry ID', and 'Access Description'. Below the description, there's a text area for providing details and a checkbox for 'This Trust or this legal arrangement similar to trust holds or owns a controlling interest in a corporate or other legal entity other than those referring in Articles 61A (1) or 61B'. The modal also shows a 'Please submit to CySEC an official signed letter with ALL supporting evidence and information, to demonstrate in a satisfactory manner that your interest is specifically related to and contributes to the combating of money laundering and the financing of terrorism, including such evidence and information from previous actions and activities taken to that direction'.

Entry Access Request Entry Screen

To enter an Access Request, the user must fill in the following information:

Field Name	Field Type	Shows up	Mandatory	Remarks
Trust Name	Text field	YES	YES	Name of relevant Trust
Beneficial Owner Registry ID	Text field	YES	NO	Unique Registration Number in the Register
Access Description	Text field	YES	NO	Request description
Please submit to CySEC an official signed letter with ALL supporting evidence and information, to demonstrate in a satisfactory manner that your interest is specifically related to and contributes to the combating of money laundering and the financing of terrorism, including such evidence and information from previous actions and activities taken to that direction	Select file from disk	YES	YES If it appears	<i>This field only appears if the Request is Type 1</i>
This Trust or this legal arrangement similar to trust holds or owns a controlling interest in a corporate or other legal entity other than those referring in Articles 61A (1) or 61B	Check box YES / NO (check box)	YES	YES If it appears	<i>This field only appears if the Request is Type 2</i>

(1) or incorporated in another Member State, through direct or indirect ownership, including through bearer shareholdings, or through control via other means				
Note	<p>Informative Message</p> <p>«ATTENTION: In that case you must fill in (action: Manage) at at least one corporate or other legal entity that this Trust or this legal arrangement similar to trust holds or owns a controlling interest, other than those referring in Articles 61A (1) or 61B (1) or incorporated in another Member State, through direct or indirect ownership, including through bearer shareholdings, or through control via other means »</p>	YES	-	<i>This field only appears if the Request is Type 2</i>
We acknowledge that the provision of false, or misleading information or data or documents or forms, or the withholding of material information, in addition to constituting a violation subject to an administrative fine not exceeding five hundred thousand euro (€ 500.000) and, in case of remission of the violation, an administrative fine not exceeding one million euro (€ 1.000.000), is also a criminal offence punishable, in the event of conviction, by imprisonment not exceeding five (5) years or by a fine, not exceeding three hundred and fifty thousand euro (€ 350,000) or both	Confirmation message	YES	YES	<p>Confirmation</p> <p><i>The field receives a default YES value</i></p>



The above card and function is also used in case the user wishes to update the details of the Access Request (edit form) or to have easy access to them (view form).

The new Registration Request registration is accessible from the "My Access Requests" directory

### 3.3.2. Access Request Management (Manage)

This function is intended to display the details of an Access Request by providing the ability to update them and register Controlling Interests (essentially this function is only available for Access Request type "Related to an express trust or similar legal arrangement which holds or owns a controlling interest in any corporate or other legal entity that are established in a third country (Section 61C (12) (d) of the AML / CFT Law).

Access Request Management Screen

From the Access Request Management screen, the following functions are provided per displayed card:

Card	Mode	Position	Reference
Access Request	Edit (Registration of Access Request)	Header (button)	Chapter 3.3.1
Controlling Interests	Register (Posting Controlling Interest)	Header (button)	Chapter 3.3.3

Functions Provided in the Trust Issue Management Screen



The above function is allowed only if the selected Access Request is in Draft mode.

### 3.3.3. Controlling Interest (Register)

The purpose of this function is to register the details of a Controlling Interest in a Request for Exemption type "Related to an express trust or similar legal arrangement which holds or owns a



controlling interest in any corporate or other legal entity that are established in a third country (Section 61C (12) (d) of the AML / CFT Law)".

Access Control Request Entry Screen

To register a Controlling Interest in an Access Request, the user must fill in the following information:

Field Name <sup>3</sup>	Field Type	Shows up	Mandatory	Remarks
Corporate or other legal entity Name	Text field	YES	YES	
Type of corporate or other legal entity	Options Menu with the following values: a) Private companies of limited liability by shares b) General partnerships c) Societies d) Overseas companies e) Limited partnerships f) Public companies of limited liability by shares g) Public and private companies of limited	YES	YES	

<sup>3</sup>Note that the fields of the relevant form (as well as their labels) have not been finalized yet

	liability by guarantee without share capital  h) Private companies of limited liability by guarantee with share capital  i) European companies (SE)  j) Public companies of limited liability by guarantee with share capital  k) Federations and associations  λ) Other			
Define Other	Text field	YES if value I) is selected in the previous field	YES if it appears	
Registration Number	Text field	YES	YES	
Country of Registration	Menu Options with the base countries	YES	YES	
<b>Ownership &amp; Control Section</b>				
Shares (%)	Number from 0 to 100	YES	NO	The sum of the percentages must be more than 50%, unless a value has been filled in the field Control via other means
Voting Rights (%)	Number from 0 to 100	YES	NO	
Ownership Interest (%)	Number from 0 to 100	YES	NO	
Control via other means	Text field	YES	NO	
Note	Information Message "Control via other means which may, inter alia, include the criteria of control used for the purpose of preparing consolidated financial statements, such as shareholders' agreement, the exercise of dominant influence or the power to appoint senior management"	YES	-	Update message



The above card and function is also used in case the user wishes to update the details of the Controlling Interest (edit form) or to have easy access to them (view form).

### 3.3.4. Submit Request for Access (Submit)

The purpose of this function is to submit an Access Request from the user who has registered it. During the activation of the function the system displays a pop up confirmation of energy, and if

it is an Access Request type "Related to an express trust or similar legal arrangement which holds or owns a controlling interest in any corporate or other legal entity that are established in a third country (Section 61C (12) (d) of the AML / CFT Law) the system checks if Controlling Interests have been registered (at least 1). If the above is true, the system displays an information message, and does not allow the Request to be submitted. If the above does not apply, the system closes the window and updates the status of the Request to Submitted.



The operation is performed in the background and has no screen.

The above function is allowed only if the selected Access Request is in Draft mode.

The access request is now accessible by the Cysec Internal User and Cysec Registry Administrator roles for control.

### **3.3.5. Delete Request for Access (Delete)**

The purpose of the Function is the (physical) deletion of an Access Request by the user who has registered it.



The operation is performed in the background and has no screen.

The above operation is allowed only if the selected Trust is in Draft mode.

The request is deleted "of course" from the database