
TO : **Cyprus Investment Firms**
FROM : **Cyprus Securities and Exchange Commission**
DATE : **October 3, 2013**
CIRCULAR No : **CI144-2013-26**
FILE No : **E.K. 6.1.14**
SUBJECT : **CIF Electronic Record**

The Cyprus Securities and Exchange Commission ('the Commission') wishes, with this circular, to inform the Cyprus Investment Firms (the 'CIFs') the following:

1. The Commission has checked the correctness and completeness of the CIF Electronic Record and noticed that several CIFs:
 - i. have not completed all fields that concern them, and / or
 - ii. have not correctly filled in some fields that concern them, and / or
 - iii. do not update the information originally sent through the TRS, when this information is changed.
2. The obligation of CIFs to submit electronically the information contained in the CIF Electronic Record is emanated by the Commission's Directive with No DI144 - 2007-12 of 2012 for the clarification of the term "material change" and the notification of information. Also, relevant to this issue is the Commission's circular with No CI 144-2012-22 for "CIF Electronic Record- New version".
3. CIFs are encouraged to review all the information entered into the CIF Electronic Record and where any omissions / differences are identified, CIFs must proceed immediately with their amendment.

Yours sincerely

Demetra Kalogerou
Chairman, Cyprus Securities and Exchange Commission

This unofficial English text is for information purposes only. The official text is in the Greek language.